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IMPLEMENTATION PLANNING FOR UADPS-SP, A COMPUTER BASED SUPPLY AND FINANCIAL CONTROL SYSTEM

Donald C. Bohannon



NAVAL POSTGRADUATE SCHOOL

Monterey, California



THESIS

IMPLEMENTATION PLANNING FOR UADPS-SP,
A COMPUTER BASED SUPPLY AND FINANCIAL
CONTROL SYSTEM

BY

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and

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JUNE 1978

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Since its inception in 1963, the Uniform Automated Data Processing System for Stock Points (UADPS-SP) has grown steadily both in the scope of supply, accounting, and data processing functions it performs and in the numbers and types of activities it services. The basic purpose of this thesis is to provide guidance to prospective UADPS-SP customers on the preparations



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IMPLEMENTATION PLANNING FOR UADPS-SP,

A COMPUTER BASED SUPPLY AND FINANCIAL

CONTROL SYSTEM

bу

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ABSTRACT

Since its inception in 1963, the Uniform Automated Data Processing System for Stock Points (UADPS-SP) has grown steadily both in the scope of supply, accounting, and data processing functions it performs and in the numbers and types of activities it services. The basic purpose of this thesis is to provide guidance to prospective UADPS-SP customers on the preparations required for successful conversion of their local supply and accounting operations to one of the centrally-designed systems provided by the Fleet Material Support Office (FMSO) under the direction of the Naval Supply Systems Command (NAVSUP).

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I. INTRODUCTION

The Uniform Automated Data Processing System for Stock Points (UADPS-SP) is a mechanized supply and accounting system used by Naval shore installations. Since its inception, UADPS-SP has grown steadily both in the scope of supply, accounting, and data processing functions it performs and in the numbers and types of activities it services. The basic purpose of this thesis is to provide guidance to prospective UADPS-SP customers on the preparations required for successful conversion of their local supply and accounting operations to UADPS-SP.

The process is complex and preparations for conversion will place extraordinary burdens on personnel in all segments of the organization. It involves personnel from several commands and the private sector in a cooperative effort over a period of time ranging from ten months to two years. In the first stage, the prospective customer must collaborate with the Naval Supply Systems Command (NAVSUP), and the Fleet Material Support Office (FMSO), as well as its Administrative and Operational commands, in the selection, justification, and acquisition of data processing and communications hardware to support the system which will be installed.

The next stage encompasses the rigorous tasks of classroom training, intensive study of the system documentation, adaptation of local supply and accounting procedures to meet

the requirements of the system, detailed training of working-level personnel, purification of stock and financial records to insure accuracy, development of data for loading the files required by the system, and preparation of the site for the various hardware components to be installed. The ultimate goal for each prospective customer is to be fully prepared for conversion. Only meticulous planning and diligent execution of the milestone tasks will insure a complete state of readiness.

This thesis has been compiled as a result of the experience and knowledge gained by the authors from implementation of UADPS-SP via the Multiple Activity Processings System (MAPS) at the Naval Air Station, Cecil Field, Florida. It recommends those tasks and procedures which have proven most feasible and effective. The second chapter presents a brief background on the history of UADPS-SP and the alternative methods of implementing it, as well as a description of the operating and application programs which make up the computer software. Chapter Three examines the feasibility study to be conducted and the content of the economic analysis to be submitted. Chapter Four addresses planning for a UADPS-SP implementation and the preparations required for a successful conversion including some steps to be followed when dealing with organizational realignment, system training, file development, and site preparation. This chapter also discusses a technique for controlling and monitoring the progress of the conversion milestone tasks. Chapter Five presents the authors' conclusions.

II. GENERAL INFORMATION ABOUT UADPS-SP

A. HARDWARE

Among the responsibilities of the Navy Fleet Material Support Office (FMSO) is that of being the Central Design Agency for the Naval Supply Systems Command's Uniform Automated Data Processing System for Stock Points or UADPS-SP. UADPS-SP is a mechanized supply and accounting system used by the Navy and this chapter discusses the system, what UADPS-SP can provide, some general advantages and capabilities of UADPS, what is needed to use it, and how and where it has been implemented.

The computer that is used for UADPS-SP system is a tailored configuration of the Burroughs 3500 computer equipment. The computer equipment itself is referred to as the hardware of the system and there are many different configurations, or sizes, of the basic hardware in use at different activities. Some activities have enough processing volume to justify their own on-site Burroughs computer. In this situation the activity is referred to as having a "standalone" computer. The stand-alones in use now essentially fall into four different size categories determined by the number of magnetic tape drives, the amount of data storage capacity, the amount of processing core, and the number of remote terminals. The basic configurations are expandable, that is, additional storage capacity, processing capacity, tape drives, and remote terminals may be added to any of the

four standard sizes [Ref. 7]. For activities that do not do enough business to cost-justify a stand-alone computer, access to UADPS-SP and to the computer is still possible. Various plans are possible whereby one activity may use another activity's computer, usually via remote terminals, to utilize some type of UADPS. These options will be discussed later in this chapter.

It should be noted that both disk storage and remote terminals are present in the UADPS-SP system. What this means to a UADPS user is that he has immediate access to the computer's information. He can ask for certain information and get immediate answers, and can also keep certain data updated at all times--for example, stock balances. This is called a real time system and is extremely beneficial to a user.

B. SOFTWARE

Instructions that tell the computer how to operate are called "software." There are two types of software involved in UADPS-SP. The first is software that tells the computer how to perform functions of internal control--that is, how to operate. Operating programs consist of the:

- 1. Master Control Program (MCP) which allows more than one application program to be running at the same time (multiprogramming),
- 2. Data Communications Handler (DCH) which tells the computer how to pass the data between remote devices and the control processor programs,

- 3. Common Services Program (CSP) which handles particular jobs common to many applications programs,
- 4. Translators- which translate our language into language the machine understands, and
- 5. Utilities- which perform various "housekeeping jobs."
 With the exception of some utility programs, the
 operating programs are all provided with the computer, that
 is, by the computer vendor.

The second type of software is that which the UADPS-SP user is probably most interested in - the application programs. These are the programs which are usually referred to when talking about UADPS-SP. There are several hundred of these programs that make up the UADPS package, and they are categorized by function with each application labeled by a letter of the alphabet. For example, the group of UADPS programs which do certain Management Information tasks is called Application H.

C. PERSONNEL

The computer hardware plus the two types of computer software equals a computer ready to run under UADPS-SP.

There is one additional element to be addressed in order to have an operating UADPS environment. This third element is none other than the user and the programmer-people. People have the ultimate responsibility and capability to make UADPS-SP operate. UADPS-SP is only a tool to assist in the management of supply and finance. If used properly, it can

provide this assistance rapidly and economically. The UADPS-SP user, who is actually using the UADPS-SP as a tool to help fill customer requisitions, account for receipts and issues, submit financial reports, etc., must insure that he is using UADPS-SP properly. He must perform the actual job of providing the computer the data so that he can get meaningful and useful output products. Since UADPS-SP can provide some different products for different activities, he must choose the options that will tell the computer his needs. Naturally, there will be local unique needs that only he may desire—in this case he may augment UADPS-SP with locally developed programs.

D. HISTORY OF UADPS-SP

Having now briefly discussed the three elements of UADPS-SP - that is, the computer hardware, the computer software, and the people working with it, we may now move to a discussion of the specific advantages and capabilities of the UADPS-SP system.

One can easily identify advantages of UADPS-SP as it is today by scanning its history. We can envision our UADPS-SP "forefathers" back in 1956 logically saying to themselves, "Why not cut out some manual labor and thereby save dollars and manpower? Why not let these new accounting machines handle some work?" The idea was valid and the seed for UADPS-SP was planted at the Naval Supply Center (NSC), Norfolk, Virginia in 1956. A system was incorporated to

handle supply transactions and stock record maintenance using Automated Data Processing (ADP) equipment. Six other NSC's began to utilize data processing equipment from 1957 to 1961.

In 1961, the stock points were each going their own way in terms of data processing, and the Bureau of Supplies and Accounts (BUSANDA) pushed for standardization. After all, the seven supply centers were essentially trying to accomplish a similar mission, in a similar way - why not do it the same way? Then, as BUSANDA adopted particular guidelines for supply and accounting, the rules would be interpreted and followed identically at all supply centers. Consequently, centralized programming started in 1962. Each stock point took on specific applications to design using the IBM 1410 computer. The first five applications completed were implemented at NSC, Newport in 1963, followed by the other centers through 1965. Difficult problems were encountered with hardware and programs. To overcome many problems, it was decided that all application design should be done at FMSO. The IBM 7010 computer was also adopted to provide more computer power and remote terminals and more activities began to use the UADPS-SP system. In 1972, conversion of UADPS programs to Common Business Oriented Language (COBOL) was started. Conversion to the Burroughs 3500 was included in this effort. With the transfer to COBOL and the B3500 in 1973, UADPS-SP evolved to the system it is today [Ref. 7]. Current users of the UADPS-SP system vary widely - from Navy supply centers to Marine Corps Air Stations, and these users are located geographically around the globe.

E. UADPS-SP APPLICATION PROGRAMS

Given this basic discussion of the elements of UADPS, the advantages of the UADPS-SP system, and the history of UADPS, we may now extend our examination to a look at what is provided by the UADPS programs which are grouped by functions called applications.

1. Application A, Customer Information

One of the essentials needed to provide responsive supply support to customers is information on their requisitions. Application A, Customer Information, tracks local supply actions from requisition entry through shipment or delivery. As requisitions are introduced into the system, a record is established in the Requisition Status File. Other programs then record the latest status in the file as processing takes place. Current status can then be provided to the customer, follow-ups processed, and replies to inquiries prepared. The system also has the capability to monitor selected requisition records and will generate automatic status/follow-ups and produce a receipt notification for the items [Ref. 7].

The more significant reports which are of interest to the stock point executive include:

- a. Delayed Issue Notice Listing

 Material dropped from inventory, but not recorded as shipped/delivered.
- b. Issue Processing Time Analysis

 Listing which gives lapsed time between steps
 in issue processing.

- c. Delayed Exception Report

 Exceptions kicked out for manual review and not reentered within 7/15/20 days.
- d. UMMIPS Performance Report

 Gives statistics on requisitions received by priority and customers, on movement times.

2. Application B, Receipt Due Processing

Application B, Receipt Due Processing, includes the entire range of tasks necessary to establish a record of expected material receipts, to modity the record as necessary, and to record the physical receipt and subsequent storage of the material. That is, a due record is first established by the central or local manager (or the UADPS-SP replenishment program). Cancellations or status cards are processed to update the due record. Receipts are recorded, and finally storage is recorded. During this process the system will generate storage location cards for the warehouseman, key a transaction item report of receipt for the inventory manager, and reduce "due" balances and increase Master Stock Item Record (MSIR) balances [Ref. 7].

Application B has other features. For example, inquiries can be made against the Receipt/Due File, the system will kick out notifications for review on certain input status, and follow-ups on delinquent dues are created.

Significant reports from Application B include:

a. Delayed Receipt Notices

Summary and Detail Lists and Statistics of receipts not stored within a specific time.

b. Deliquent Due Report

List and status on outstanding dues. Categorized by 30 day increments of overdue (based on EDD).

c. Evaluation of Supply Performance

(Locally Controlled material). Number of

items reviewed, stored, not stored, received within or out

of UMMIPS limits, number of dues, etc.

3. Application C, Demand Processing

Application C, Demand Processing, involves actions beginning with the receipt of demand documents by the stock point through the accomplishment of appropriate supply actions, the preparation of invoices and proof of delivery/ shipment. Although demand documents are usually thought of as material requests, Application C handles other demandrelated documents such as reservations, planned requirements, cancellations, modifications, and warehouse refusals. When a demand document enters the system it is edited and checked for availability. If the item is not carried, a record of this "not-carried" demand is recorded. If the item is not in stock (NIS) one of many alternatives may be taken, depending on the options the activity has coded for the item. If the item is available, generally the 1348-1 will be printed and record balances reduced. The word "generally" is used deliberately because the activity can take options to have low priority items held in a temporary "in-process" file and process higher priority items first to give these high priority requirements first shot at the available quantity.

Also high priority items can be held in the in-process file if receipt is anticipated.

Application C additionally handles establishment, processing, release, and review of local backorders. It reconciles data fields on the MSIR against various other files, and establishes money value for material to be turned into store [Ref. 7].

4. Application D, Inventory Control

One of the applications providing very important and useful tools to an inventory manager is the Application D, Inventory Control. The inventory control function is the key to effective supply support and responsive supply support is the objective of our system. Very sophisticated, proven methods have been incorporated into Application D to assist in replenishing the activity's retail material which is "pulled" by the stock point into inventory. Naturally, as an inventory manager, one of the basic characteristics one wants to know about his items is its demand pattern. A Demand Frequency Report is provided which is a summary of the number of items receiving an average of 0 to 26 hits per quarter. The report can be also produced for 0 to 5 or more hits per year. Another basic thing a commodity manager must know is item lead times. For activities under the Variable Operating Safety Level (VOSL) inventory concept, there is a program to monthly compute lead times using smoothing techniques on data from past receipts. The program has a high and low filter for lead time of four months to ten

days respectively. Another program computes the Value of Annual Demand (VAD) for VOSL items, grouped by item manager and listed in descending value of annual demand.

Quarterly, a program is run to "forecast" the coming quarter's demands. This is done by calculating such statistics as the average quarterly demand (AQD), the mean absolute deviation (MAD), the value of annual demand (VAD), the operating level, the risk of stock out, the safety level, the reorder point, and the requisitioning objective. To get the data, the program chooses between reaveraging, smoothing, or trending techniques to calculate or forecast demand. The activity has options in the process, such as setting a maximum risk of stockout factor, or setting a zero safety level for slow movers.

Now, during normal processing throughout the day, if a transaction is processed which reduces an item's on-hand-quantity below the reorder point, that item is flagged for possible replenishment. Later, the replenishment program is run and the computer will again recompute the need for replenishment for the item. If the item is a seasonal item, a cylinder, a gas, or other unusual item, the computer will not make a replenishment decision and will generage an exception for manual processing. If the item is a normal item, the computer will produce a standard requisition or a local purchase document, an obligation document, establish a due and create a cross-reference billing card for financial accounting. These documents comprise a complete

replenishment package. This package will not be created for those items that do not meet the user specified frequency of demand. For example, if the activity has established the parameter of three frequencies of demand in six months as a requirement for replenishment and the item has only had one hit, a replenishment package will not be automatically produced.

The activity has several options for the computer's replenishment program. For example, the activity might arbitrarily reduce the requisitioning objective for non-VOSL items or apply a percentage reduction to requisitioned quantity for VOSL items. The activity can do a "test replenishment" run factoring the replenishment based on value of annual demand category (VADCAT) and Frequency of Demand category to analyze the most effective way to buy, given a certain amount of money. This analysis is done by the VOSL Stock Point Analyzer Program [Ref. 7].

5. Application H, Management Information

Application H is called Management Information.

That name is a little deceiving, since important management information is provided in all the other UADPS applications—and does not just come from Application H. Application H consists of a conglomeration of different programs which use two basic data sources to produce reports. The first data source is from the Transaction Reconstruction Tape.

This is a tape that is an accumulation of all transactions that occur during the day which change records on the

on-line disk files. The Transaction Reconstruction Tape contains all transactions that have updated the disk files and it provides an audit trail and a possible means of recovery should a file be destroyed. Using this tape, various products are provided including Transaction Item Reports and Asset Status Cards for the Inventory Manager. The transrecon tape is also used to create the bulk of the Supply Officer's Report Card—the NAVSUP 1144 report. This tape is also the link between Supply and Financial Applications because it passes supply transactions which affect financial ledgers to the financial programs. From the transrecon, one gets a daily printed transaction ledger.

The second source of information for Application H is from the on-line supply disk files. Using these on-line files, there are programs in Application H that can seek information for queries of the data in the files. A person can use these programs to get statistics on requisitions by UIC, requisitions within a date range, stock-on-hand quantities, locations, unit prices, and on-and-on. There is one key report generated in Application H and that is the Variable Ranking Report. The Variable Ranking Programs provide a list ranked in order according to user options, by one or two of the 12 MSIR data fields it can print. This gives the user the ability to get a list of items, ranked in order value of annual demand for example or in order of frequency of demand [Ref. 7].

6. Application I, Physical Inventory Procedures

Physical Inventory Procedures are included under Application I. Two basic types of physical inventories are included in UADPS -- scheduled and unscheduled.

- a. Scheduled
 - Scheduled inventories fall into four categories:
- (1) Navy centrally-controlled item inventories are directed by Item Manager who sends physical inventory requests for items to be inventoried in the coming six months.
- (2) Non-Navy centrally-controlled item inventories are directed also by the Item Manager. DSA sends physical inventory request for items to be inventoried in the coming year.
- (3) Locally-managed active items are selected for inventory by Application I using a Penalty Cost Model and the activity schedules those items at their discretion.
- (4) The last item category is for those items such as HIVAC, Pilferable, and Classified Items which are to be inventoried as prescribed by NAVSUP instructions.

b. Unscheduled

Unscheduled spot inventories are initiated by the Navy manager and/or non-Navy manager and local special inventory requests such as that created from a warehouse refusal.

Application I aids in the physical inventory process by producing Tally Cards, Trial Balance Cards and Listings,

setting internal cutoff dates as directed, producing second count cards where large value differences are noted during reconciliation, and creating loss or gain by inventory transactions to adjust supply and financial records.

Various listings and tools are also output to assist the Quality Control Branch in determining differences between the "book" and the "count."

Under Application I, an activity is assisted in another process similar to the physical inventory -- the location audit. Tools produced include a location audit listing, material location change cards, and bin tags if desired [Ref. 7].

7. Application M, Material Excessing

UADPS Application M. Inventory managers recognize the fact that if excess material is kept on hand it not only takes up physical space but also ties up dollars. Excess material could possibly be used by another activity and the dollars invested in this extra material could undoubtedly be used to procure other needed material. The UADPS-SP user has programs available that will scan his Master Stock Item Records and screen assets to suggest items to be sent elsewhere. In the process, items determined to be in excess are checked against substitute items that may be deficient, and dues against an excess item are pointed out for possible cancellation. Reports of excess are produced and replies to excess reports are processed, as well as 1348-1's printed

for movement to disposal. A file is built for items determined as excess and awaiting movement called the Excess Holding File. The money value of items in this file is included in a special accounting class 283 for financial records keeping purposes.

A follow-up system is included in this processing. If within certain time frames no reply to an excess report has been received a follow-up will be output. And for those items sent to disposal, reports of material intransit are produced showing items and dollar value where no proof of delivery or proof of shipment has been input to the computer [Ref. 7].

8. Application R, Repairable Processing

UADPS-SP also includes an application called Repairable Processing, Application R. Repairs on certain items may be done at the squadron level, an intermediate level such as at an Aviation Intermediate Maintenance Department (AIMD), or at the Depot Repair level such as a Naval Air Rework Facility (NARF). Application R relates to this major overhaul/repair level, and a rotable pool project is being incorporated for the intermediate repair level. The system provides a process for control of the non-RFI items through the repair cycle to stock in RFI condition. Application R is designed for either submarine or aviation repair support [Ref. 7].

9. Application P, Records Maintenance

A final UADPS supply application to be addressed is Application P, Records Maintenance. This function is of vital importance in any data processing system. A computer can provide all kinds of dazzling reports and useful tools, but if the data base isn't any good, these reports are largely useless. Application P, Records Maintenance, was designed to allow UADPS users to keep the supply data base correct. Among other functions, it handles such data base maintenance tasks as change notice processing, stock decapitalization, and reconciliation of the master stock item records and the Navy Management Data List (NMDL) [Ref. 7].

To this point, emphasis has been primarily on UADPS processing of supply-associated functions. Discussion will now turn to an examination of financial applications included under UADPS-SP.

10. Application E, Financial Inventory Control

Application E, Financial Inventory Control, performs two primary functions: it accounts for financial inventory values by posting to the Financial Inventory Control Ledger (FICL) and it reconciles the Financial Inventory Control Ledger file with the Master Stock Item Record (MSIR) File. The FICL file is, at present, the only financial file that is disk resident. This file is organized so that each ledger is identified by Stores Account, Cog, Material Control Code (MCC), Condition Code, and so on. Transactions that update the file come essentially from two places.

Because the FICL is designed to reflect the value of the MSIR, so one can readily observe that any transaction that will change the value on the MSIR must also update the FICL. For example, issues and receipts normally update the MSIR and then flow through Application H via the transrecon tape into Application E to update the financial file. This is the first source of transactions. The second source is that of Money Value Only (MVO) transactions. These transactions are generated by or input directly into Application E. The transactions undergo a thorough edit and invalid transactions are rejected and put in a suspense status until corrected. The reason for rejection is indicated on the reject listing.

Since Application E provides data to produce the monthly stores returns, daily and weekly checkpoints are provided to insure agreement between these posted financial ledgers and the stores returns. At least annually the MSIR and FICL must be reconciled using Application E programs [Ref. 7].

11. Application F, Stores Accounting

Hand-in-hand with Application E goes Application F, Stores Accounting. Whereas Application E accounted for stock already in the inventory, Application F can be thought of as accounting for the money to buy the stock. It should be emphasized that a UADPS user processes Application F either under the Navy Stock Fund (NSF) concept or under the Retail Inventory System (RIS) concept. The main purposes of Application F are providing billings, reconciliations of

Other Supply Officers (OSO) transfers, NSF/RIS accounting, reconciliations of dues and stock obligations, and providing monthly stores reports.

At the end of each month the valid transactions that were posted to the Financial Inventory Control Ledger are merged for preparing monthly billings and reports, and for updating the Accounts Receivable Ledgers maintained for cash sales.

Commitments and obligations of locally managed allotments of the Navy Stock Fund can be reconciled to supply records of receipts processed and/or dues. Listings and supporting follow-ups and adjustments are created to highlight differences. Commitments and obligations of stock fund money granted to the activity are established on the NSF file and periodical status of funds reports provided via the NSF or RIS operations on Application F [Ref. 7].

12. Application G, Cost, Allotment, and Appropriation Accounting

The third of the three purely financial accounting applications in UADPS-SP is Cost, Allotment, and Appropriation Accounting, Application G. Application G is currently in use by activities in their capacity as an Authorized Accounting Activity. The application can be used either with or without the activity's use of Applications E and F.

There are two other UADPS-SP applications which will be discussed briefly here. They are generally thought of as falling under the category of financial applications,

but can be run independently of Applications E, F, and G.

13. Application K, Payroll/Leave Accounting

The first, Application K, Payroll/Leave Accounting, generally receives the highest priority and the most attention of any of the UADPS programs run.

Payrdl programs are run on a cyclic basis corresponding to the bi-weekly pay periods for civilians. During the second week of the pay period, the Master Employee Records are updated with any changes in basic status of the employees and W-2's are prepared for personnel who were separated or transferred between states. This is called the maintenance phase.

In the calculation phase, done the following week, pay is calculated and checks are printed. Checks are printed on the NAVCOMPT Form 906-1 or 906-2. Composit checks are prepared for check-to-bank, savings organizations, etc. Just before the checks are printed a validation listing is produced to provide a checkpoint to insure correctness of the payroll.

Application K also produces the time and labor cards to be filled in by employees and supervisors and creates several reports useful in managing a payroll system. Options are provided to handle mass wage changes such as per annum wage, per diem, health insurance rates, charity deductions, and so on. At the option of the activity, the leave accounting portions of Application K may, or may not be used [Ref. 7].

14. Application Z, Personnel Accounting

Finally, Application Z, Personnel Accounting, is based on the requirement of the Personnel Automated Data System (PADS) as published by the Office of Civilian Manpower management. The personnel accounting system may be viewed as a supply accounting system dealing with people instead of parts and instead of requisitioning objectives it is based on ceiling points.

This concludes the examination of each of the various UADPS applications. Clearly, there is much more that could be discussed about each of the applications but hopefully this overview will provide a general feeling for what each application is designed to do.

F. UADPS CONFIGURATIONS

Earlier in this chapter alternative UADPS hardware configurations were introduced. In several of these configurations, a satellite activity utilizes a host activity computer based on the fact that, although there are costs involved, these costs are less than that of having a separate computer. This sharing arrangement is specified as a host-satellite arrangement, and several different plans are available.

1. Automated Ready Supply Store System (ARSS)

The first arrangement is called the Automated Ready Supply Store System (ARSS). In this situation, the satellite activity acts as a Ready Supply Store to the host activity

under an Accounting Class 203 concept. Here the satellite would have remote terminals to access the host's supply files. The satellite supply files would be kept on tape and updated on a post-post basis by a mini-UADPS system. This mini-UADPS supply system is a subset of the UADPS system and is called Application N. Application N was developed especially to handle this host-satellite situation. So in short, a satellite activity here would have all supply management paper work done at another activity under Application N only. It would have access to the host files via remotes and would be financially accounted for by the host under a special class 203 ledger.

2. Tape Oriented Supply System (TOSS)

A second host-satellite arrangement is called

Tape Oriented Supply System (TOSS). This system is basically
the same thing as the ARSS, except it has separate host/
satellite financial accounting, using all the UADPS-SP
financial applications for both.

3. Multiple File Concept (MFC)

A third type of host-satellite configuration, the Multiple File Concept (MFC), is currently used by many activities. MFC is an improvement over ARSS and TOSS in that it provides for a complete separate set of files for the satellite at the host data processing center. Thus, the satellite is like every other UADPS user, with his own online disk files, remote terminals, and all UADPS applications available. The difference is that the satellite still has to

rely on the host for computer time and must either truck batch input and output to and from the host, or pass it over communication lines using tape-to-tape equipment. Batch input and output in this context refer to data which is not passed over the remote terminal, such as financial input/output and large volumes of supply input/output.

4. <u>Multiple Activity Processing System (MAPS)</u>

The Multiple Activity Processing System (MAPS) provides an improvement to the host-satellite arrangement in that it eliminates the need for trucking batch work and reduces problems with input/output distribution associated with tape-to-tape equipment. The MAPS hardware is like the MFC in its use of the remote terminals, but a mini-computer is also required by MAPS to take care of batch input/output being passed between the host and satellite.

III. ECONOMIC ANALYSIS OF PROPOSED SYSTEM

Implementation of UADPS-SP, either in the form of a stand-alone system or a tele-communications system for satellite operations, requires installation of ADP equipment, and thus must be justified by economic analysis in accordance with SECNAV requirements. Assistance will be provided in the form of a visit by an analyst from NAVSUP in support of the feasibility study. However, it must be remembered that responsibility for preparation of the economic analysis and its submission to higher authorities for approval rests solely with the prospective activity. This chapter will discuss the elements which constitute an economic analysis as well as the constraints imposed on allowable content.

The basic reference to follow in preparing an economic analysis is SECNAVINST 7000.14B of 18 June 1975. The objective of this instruction is to:

- "1. Identify systematically the benefits and costs associated with resource requirements...;
- 2. highlight the key variables and the assumptions on which investment decisions are based and allow evaluation of these assumptions;
- 3. evaluate alternative methods of financing investments; and
- 4. compare the relative merits of various alternatives as an aid in selecting the best alternative." [Ref. 23, p. 2.]

This instruction also describes the required format to be followed and provides an explanation of the following important elements which must be included in the analysis.

A. NARRATIVE SUMMARY

A Narrative Summary is a concise discussion of the requirements for a new supply and financial control system with a summary of the economic justification contained in the analysis.

B. DESCRIPTION OF PROJECT OBJECTIVE

Clearly stated objectives which define the purpose of implementation of UADPS-SP.

C. ALTERNATIVES

An identification and analysis of each feasible alternative with clear presentation of the costs and benefits of each. The instruction also states:

"A distinction between "present" and "proposed" should be made. The "present" alternative seeks to identify the level of costs and effectiveness that would accrue without changing the status quo while the "proposed" alternative presents the costs under-taken. If there is a cost savings, it will be the difference between the discounted recurring cost of a currently approved program/project and the discounted recurring cost of each "proposed alternative" plus the present value of savings to be realized by the elimination of modification or refurbishment costs for the "present" alternative." [Ref.23, p. 2 of Encl 2]

D. COST ANALYSIS

All resources required to achieve stated objectives are to be shown in the analysis. Few specific suggestions can be made as to what cost elements should be included in a comparative cost study because of the diversity of problems encountered. In general, costs of each alternative will be exhaustive, and cost estimates will be mutually exclusive

to avoid double counting. The costs to be presented include:

1. Investment Costs

Nonrecurring costs associated with the acquisition of equipment, real property, nonrecurring services, non-recurring operations and maintenance (start-up) costs, and other one-time investment costs. Investment costs need not all occur in a single year. They include:

- a. The cost of rehabilitation, modification or addition of land, buildings, machinery, and ADP equipment.
- b. The costs of rehabilitation, modification or other capital items such as furnishings and fittings required to put the project on a "ready-to-use" basis.
- c. The costs of freight for the ADP and communications equipment.
- d. The value of nonrecurring services received from others including a charge for FMSO training and conversion assistance, the system documentation received, and the overtime costs required to accommodate priority workload backlogged due to employees undergoing training.

2. Recurring (Operations) Costs

This item of cost includes personnel, material consumed in use, overhead, and the costs of support services required on an annual basis. It is likely that cash flows will be different for each year of economic life. The instruction thus gives particular emphasis to the tool of discounting and establishes rather specific guidelines for

applying the method. The guidance includes a prescribed discount rate (10%); a table of discount factors (at 10%); and a brief rationale for the use of discounting of future cash flows.

The justification for use of present value factors in DOD-proposed investments is stated as follows:

"Interest will be treated as a cost which is related to all Government expenditures, regardless of whether there are revenues or income by way of special taxes for a project to be self-supporting. This position is based on the premise that no public investment should be undertaken without considering the alternative use of the funds which it absorbs or displaces.

One way for the DOD to assure this result is to adopt in public investment evaluations an interest rate policy which reflects the private sector investment opportunities foregone. The discount rate reflects the preference for current and future money sacrifices that the public exhibits in non-government transactions." [Ref. 23, p. 6 of Encl 2]

At this point the reader might recognize the rational for applying a discount rate, yet still logically question the uniform use of 10%. After all the Treasury faces a positive interest rate in its long, intermediate, and short term borrowings in the capital market. It could be asserted that this rate is indicative of the private sector's required rate of return for the forsaken use of funds. However, this rate of return for virtually riskless lending is not the basis put forth in support of discounting government investments. If that were the rationale, the composite rate would be simple enough to calculate and would not be 10 percent.

One crucial problem emerges from any discussion of an appropriate social rate of discount. It is the problem of defining that rate and determining its composition. Welfare economics offers some help in this matter by contending that there are actually two measures which require quantification. The first is the marginal social rate of time preference, which reflects society's rational bias in favor of consumption sooner rather than later. The second is a risk adjusted marginal social rate of return from investment, which reflects the returns that the private sector sacrifices when resources are diverted to public projects [Ref.11]. To oversimplify, one measure mirrors society's preference for a dollar's worth of consumption now rather than tomorrow; the other reflects the opportunity cost of what that dollar could have returned by productive employment between today and tomorrow. There are elements of both in the theoretically appropriate social rate of discount, and therefore, a uniform rate of 10% is deemed appropriate.

The above may appear to be a tiresome digression into the not-so-relevant world of theory, but it is in fact a vital point to be recognized when considering the concept of discounting. Discounting is a defensible tool for internal analytical purposes (within DOD). Its use is to assist in recognizing the timing of cost and benefit streams and as a decision-making aid in our arraying of alternatives in some priority fashion.

Guidelines for documenting the required information are provided in the instruction to insure completeness and consistency. Formats A and A-l focus on the same kind of basic cost information. However, Format A-l highlights differences in costs between alternatives. It is derived from Format A, and the same guidance for compiling cost data applies to both formats. The instruction states:

"Format A - Total life-cycle costs should be compiled for each alternative under consideration, including any approved project. Life-cycle costs associated with an alternative provide a relatively complete picture of the overall resource implications of the acquisition of goods and services.

Format A-l - Often it is critical for an analysis to focus on the amount of difference in those costs affected by alternatives (differential costs). In cost reduction proposals particularly, only those costs, direct and indirect which could be affected by one of the alternatives, are relevant for making comparisons to identify the least costly of several project alternatives.

Format B - The purpose of Format B is to identify and describe the benefit, output, or effectiveness implications of resource allocation decisions. This information will be provided in sufficient detail to permit a comparison of alternatives. Format B need not be prepared for alternatives which are to be evaluated on the basis of cost only. Format B will be devoted entirely to quantitative and qualitative information which will set benefits and other outputs completely apart from the cost or input implications of a particular alternative. [Ref. 23, p. 15 of Encl 2]

Another important reference to follow when writing the analysis is the Department of Defense Economic Analysis
Handbook. This reference provides the conceptual framework for systematically investigating problems of choice.

It describes the process for postulating alternative means of satisfying an objective and investigating the costs and benefits of each of the alternatives. [Ref. 5, p. 2]

Exhibit l is an example of an economic analysis prepared by the authors for both a MAPS satellited system and a stand-alone UADPS system for NAS Cecil Field, Florida. Note that the costs of maintaining the current system (baseline) are compared to the costs of implementing the proposed alternative to arrive at the cost savings calculation. Thus the more inefficient and outdated the present system is, the easier it is to justify an alternative one. Note also that the format is not a benefit/cost analysis with the underlying concept being that a program should not be undertaken unless its benefits exceed its costs, where the approach, therefore, involves an attempt to measure benefits and costs. Rather the term cost/effectiveness in the guidelines provided by NAVSUP means simply saving dollars when compared with the current system regardless of any additional "benefits" achieved with the proposed alternative. Placing a monetary value on these "benefits" to help justify the cost of the new system is not provided for, nor even allowed in the required format for the economic analysis of a UADPS-SP system. Rather mention of these benefits such as reduction of required inventory, and faster supply response times is limited to the narrative summary and Section 3 of Exhibit 1, the performance measurement criteria.

EXHIBIT 1

ECONOMIC ANALYSIS

FOR

IMPLEMENTATION OF UADPS-SP
AT NAS, CECIL FIELD, FLORIDA



NARRATIVE SUMMARY

- 1. Detailed analysis has revealed that implementation of UADPS-SP under the Multiple Activity Processing System (MAPS) satellite concept is the most cost effective, efficient method of satisfying the supply/financial/data processing requirements for NAS, Cecil Field. In summary, the rationale behind this finding is outlined below:
- a. The supply/financial systems currently operating at NAS, Cecil Field evolved from Electrical Accounting Machine (EAM) operations and are punched card oriented. These systems require a complete system redesign/reprogramming effort as well as significant hardware augmentation or replacement to provide timely effective logistical support to the command. Implementation of UADPS-SP will provide NAS, Cecil Field on-line/real time supply support through the use of TC-3620 remote terminal devices. Both MAPS and the Stand-Alone B3500 alternative are considerably faster then the current system and provide better turn around time for ADP products to the customer as well as considerable residual capacity for growth.
- b. UADPS-SP is a uniform system which is centrally designed, programmed and maintained by the Navy Fleet Material Support Office (FMSO) for NAVSUP. UADPS-SP may be implemented in either a stand-alone B3500 ADP system environment or through time sharing with another UADPS-SP activity utilizing their B3500 system. The latter ADP environment is designated the Multiple Activity Processing System (MAPS). The choice of UADPS-SP ADP environment is dependent upon mission

requirements, workload volume, and cost effectiveness considerations. Section One of this study is the detailed economic analysis for UADPS-SP via MAPS utilizing the B-1717 equipment, and Section Two is the detailed economic analysis for UADPS-SP via Stand-Alone B3500 System. Implementation of UADPS-SP which is programmed in American National Standard Common Business Oriented Language (ANS COBOL) will eliminate the major need for NAS, Cecil Field to develop/maintain local unique supply/financial management systems and free valuable ADP analyst/programmer talent for other functions not currently being accomplished due to a lack of resources. addition, the Management Systems Development Office (MSDO) of NAVAIR has programmed the Aviation 3-M system in COBOL which will run on the B-1717 and further eliminate local systems design, programming and maintenance efforts. Central design, programming and maintenance further ensures that system changes are implemented in a uniform and timely manner with the least adverse impact on fleet support.

c. Implementation of UADPS-SP will provide a timely, cost effective integrated logistics support capability to NAS, Cecil Field. It will provide an on-line, real time supply capability in an integrated supply system that is responsive to customer requirements. Implementation of UADPS-SP via MAPS will provide a potential life cycle savings of \$177,818 (undiscounted). Implementation of UADPS-SP via Stand-Alone B3500 would provide a potential life cycle savings of \$14,490 (undiscounted).

- d. Analysis of UADPS-SP operations at other Navy Stock
 Points have reflected a decrease in referral issue time to
 1.45 days from various pre-UADPS processing times ranging
 from 6.15 to 2.14 days. Bounceback rates have also decreased
 considerably in past UADPS-SP operations, on the average of
 12%. In addition, warehouse refusal rates have declined an
 average of 1% under UADPS-SP operations.
- The figures in the economic analyses are based on a May 1977 implementation date. The lead time involved for site preparation and the procurement, delivery, installation, and debugging of equipment necessitates an early approval of hardware configuration and personnel staffing. In addition, it should be realized that Cecil Field is already well into UADPS conversion. The amount of money already expended in this effort in actual dollars and hundreds of manhours would be a tremendous sunk cost should the decision be made to continue the present baseline. NAS, Cecil Field's present Data Processing system is already past its economic life and the option to continue status quo is not considered a viable one. Further delay in updating the data processing, supply and financial systems could have a significant adverse effect on support to operational squadrons home based at Cecil Field. It is felt that the planning and progress made thus far have been outstanding and that implementation of UADPS-SP will be very beneficial to Cecil Field in its mission to support the Fleet.

- 3. The economic analyses are made on a baseline figure which represents NAS, Cecil Field's current ADP equipment, supplies and staffing costs. It should be recognized that ADP capacity at Cecil Field is completely saturated within the present ADP control figure. A number of requests for additional Data Processing services from customer activities within the past year have been denied due to lack of available Data Processing resources. These requests have been deferred pending anticipated conversion to UADPS with the increased ADP capability involved. It is estimated that the costs to accommodate these requests would have added a minimum of \$25,000 to the ADP control figure for FY 76. Beyond this, a number of added requirements have recently been levied by higher authority on Station Departments; primarily Supply, Comptroller and AIMD, which require additional ADP work. Data Processing overtime has been required in order to provide an acceptable level of support to these programs. It must be recognized that these very real costs are not considered in the baseline. Had the analyses presented in SectionsOne and Two not been constrained to a costs versus savings format, and instead have been based on costs versus savings and benefits, the project would appear even more economically justifiable.
- 4. On the basis of the facts and rationale presented above, and the economic analyses contained in Sections One and Two and the supporting data included in Section Three, it is concluded that implementation of UADPS-SP/MAPS is the most logical, cost effective method of satisfying the supply,

financial, 3-M and Fleet support ADP requirements of NAS, Cecil Field.



SECTION ONE

REVISED

ECONOMIC ANALYSIS

PROPOSED

UADPS-SP VIA MAPS B-1717 (SATELLITED)

NAS, CECIL FIELD, FLORIDA



NAS CECIL FIELD

ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENT

UADPS-SP

SUMMARY

Present Alternative: Current System (Baseline)

-	<u>Actual</u>	Discounted
Nonrecurring Recurring Total	-0- \$6,014,024 \$6,014,024	-0- \$4,278,465 \$4,278,465
Proposed Alternative: U	JADPS-SP via MAPS	
	Actual	Discounted
Nonrecurring Recurring Total	\$ 301,569 5,534,637 \$5,836,206	\$ 269,904 4,084,323 \$4,354,227
Comparison: Current vs	UADPS-SP via MAPS	
	<u>Actual</u>	Discounted
Recurring Operations Savings (Costs) Plus Nonrecurring (Costs Net Savings (Costs)	\$ 479,387 (301,569) \$ 177,818	\$ 194,142 (269,904) \$ (75,762)

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ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENT

SUMMARY OF PROJECT COSTS

FORMAT A-1

- 1. Submitting DON Component: NAS Cecil Field
- 2. Date of Submission:
- 3. Project Title: Uniform Automated Data Processing System for Stock Points (UADPS-SP) Implementation.
- 4. Description of Project Objective: The objective of this project is to provide an improved capability to respond to the operational support requirements of NAS Cecil Field through the implementation of the Uniform Automated Data Processing System for Stock Points (UADPS-SP). UADPS-SP is the Navy uniform standard system for supply and non-NIF financial accounting. This system is centrally designed and maintained by the Fleet Material Support Office (FMSO) Mechanicsburg, PA, the Central Design Activity for UADPS-SP.

Currently, NAS Cecil Field's supply and non-NIF financial management workload is processed on an IBM 360/20. This computer is utilized as follows:

Supply 63% Acctg 15% 3M 20% Other 2%

It is the intention of this project to implement the Standard UADPS-SP programs for the supply and non-NIF workload portion on the B-3500 MAPS system and utilize the MSDO maintained 3M and NIF financial management programs and reprogram the Unique programs to COBOL to operate on the B-1717 equipment.

UADPS-SP may be implemented in either a stand alone B-3500 ADP system environment or through time sharing with another UADPS-SP activity utilizing their B-3500 system. The latter ADP environment is designated the Multi-Activity Processing System (MAPS). The choice of UADPS-SP ADP environment is dependent upon mission requirements, workload volume, and cost effectiveness considerations. Enclosure (3) is an economic analysis of UADPS-SP via a Stand Alone B3500 ADP system.

UADPS-SP conversion will bring NAS Cecil Field in line with current Navy policy to standardize and use centrally designed and maintained systems where mission essentially support it and where economically feasible.

- 5. a. Present Alternative: Current System (Baseline).
 - b. Proposed Alternative: UADPS-SP via MAPS.

6. Economic Life: UADPS-SP application software is not constrained by an economic life. The economic life of ADP equipment (ADPE) is generally established at eight years. The Project start year is fiscal year (FY) 1976, the current fiscal year in which investment will be required for pre-operational events. Implementation date for UADPS-SP under the proposed alternative is May 1977. For purposes of comparative analysis, (Proposed alternative vs Baseline alternative) the Project end year is 1985, the year in which the proposed ADPE will have been installed eight full years.

7.	Project Year	8.	Recurring Present	Operations Proposed	9.	Difft'l 10. Costs	Discount Factor	11.	Discounted Costs
	FY 76	\$	586,734	\$ 586,734	\$	-	1.000		\$ -
	FY 7T		146,684	146,684		-	1.000		-
	FY 77		586,734	775,363		188,629	.954		179,952
	FY 78		586,734	611,707		24,973	.867		21,651
	FY 79		586,734	554,571		(32,163)	.788		(25,344)
	FY 80		586,734	523,125		(63,609)	.717		(45,608)
	FY 81		586,734	466,139		(120,595)	.652-		(78,628)
	FY 82		586,734	466,193		(120,541)	.592		(71,360)
	FY 83		586,734	467,098		(119,636)	.538		(64,364)
	FY 84		586,734	468,031		(118,703)	.489		(58,046)
	FY 85		586,734	468,992		(117,742)	.445		(52,395)
12.	. Totals	\$ (6,014,024	\$5,534,637	\$	(479,387)			\$(194,142)

13. Present Value of New Investment:

Project Year	Cost	Discount Factor	Discounted Investment
FY 76	\$ 22,822	1.000	\$ 22,822
FY 77	62,159	.954 ⁻	\$ 59,300
FY 78	216,588	.867	187,782
TOTALS	\$301,569		\$269,904

14. Source/Derivation of Costs: See FORMAT A's for each alternative.

NAS CECIL FIELD

ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENT

SUMMARY OF PROJECT COSTS

FORMAT A

- 1. PROJECT: UADPS-SP Implementation at NAS Cecil Field.
- 2. ALTERNATIVE: Present. Current System (Baseline)

3.	PROJECT	4. PROJECT COSTS	
	YEAR a. Nonrecu ring (Investmen	- b. Recurring c. Annual d. (Operations) Cost)	Discount e. Dis- Factor counted Annual Cost
5.	FY 76 -0- FY 7T FYs 77-85 TOTALS	\$ 586,734 \$ 586,734 146,684 146,684 586,734 586,734 \$ 6,014,024 \$6,014,024	1.000 \$ 586,734 1.000 146,684 6.042 3,545,047 \$ 4,278,465

- 6. SOURCE/DERIVATION OF COSTS
 - a. Nonrecurring: None
 - b. Recurring:
 - (1) Functional Costs:

The following Supply and Comptroller costs reflect the personnel savings estimated to accrue under the proposed UADPS-SP via MAPS, all other costs in these functional areas are considered non-differentiating. Positions are costed on the basis of the October 1975 pay rate accelerated 9.5% to include the Government contribution for fringe benefits.

Supply - Personnel Savings	Annual Costs
(18) GS-5	\$193,536
Supply - New Personnel Requirements	
Terminal Operators (6) GS-4	\$(57,648)
Comptroller - Personnel Savings	
(2) GS-5	\$ 21,504
Total Functional Costs (14 M/Y's)	\$157,392

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(2) ADP Costs

The following costs reflect adjustments to the currently authorized (FY 1976) ADP Control Total. These Costs are adjusted as explained in Tab E under the proposed alternative to reflect the personnel and equipment changes resulting from implementing UADPS-SP.

Labor	(30 M/Y's)	\$310,670
ADPE		33,672
EAM		54,000
Supplies		31,000
Total ADP Costs		\$429,342

c. Total Baseline Alternative Costs: \$586,734



NAS CECIL FIELD

ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENTS

SUMMARY OF PROJECT COSTS

FORMAT A

- 1. PROJECT: UADPS-SP Implementation.
- 2. ALTERNATIVE: Proposed. UADPS-SP via MAPS.
- 4. PROJECT COSTS PROJECT a. Nonrecurring b. Recurring c. Annual d. Discount e. Discounted . YEAR (Investment) (Operations) Cost Factor Annual Cost \$ 22,822 609,556 FY 76 \$ 586,734 \$ 1.000 609,556 146,684 146,684 1.000 FY 7T 146,684 FY 77 62,159 775,363 837,522 .954 798,996 FY 78 216,588 611,707 828, 295 .867 718,132 FY 79 554,571 554,571 .788 437,002 FY 80 523, 125 523,125 .717 375,081 FY 81 466,139 466,139 .652 303,923 466,193 466,193 .592 FY 82 275,986 FY 83 467,098 467,098 .538 251,299 FY 84 468,021 468,031 .489 228,867 468,992 468,992 FY 85 .445 208,701 301,569 \$5,534,637 \$5,836,206 \$4,354,227 5. TOTALS

6. SOURCE/DERIVATION OF COSTS

a. Nonrecurring: See TAB A

FY 76	_	\$ 22,822
FY 77	_	\$ 62,159
FY 78	-	\$216,588
TOTALS		\$301,569

b. Recurring:

(1) Functional Costs:

The present (baseline) alternative reflects the costs which will be eliminated (saved) under this alternative. Personnel "costs" represent new positions required by MAPS which are not presently required.

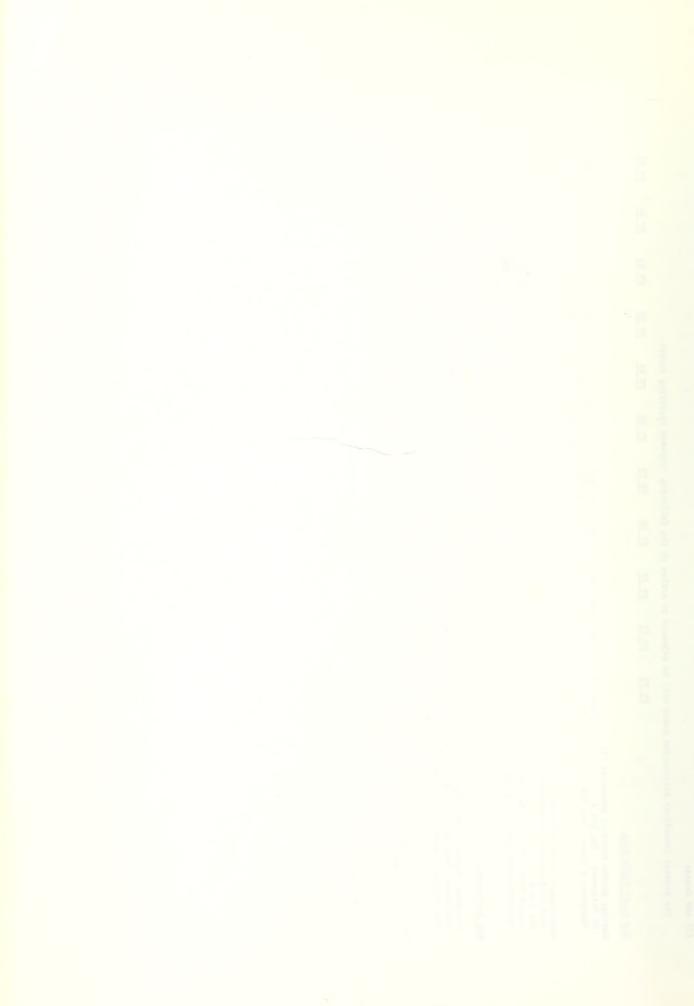
	Personnel Savings M/Y	Personnel Costs M/Y	Net Savings M/Y Dollars
Supply	18.0	6.0	12.0 135,888
Comptroller	2.0	-	2.0 21,504
TOTALS	20.0	6.0	14.0 157,392
FY 77 @ 1/3	6.7	2.0	4.7 52,464
FY 78 - 85	20.0	6.0	14.0 157,392

(2) ADP Costs:

The present (baseline) alternative coats will be adjusted to arrive at the following proposed operating costs:

TY 73 57 Y3	NAS Cecil Field Site	Current System Residual Resources (1) \$310,670 \$ 77,668 \$ DP Personnel - See TAB E 118,672 29,668 Equipment & Other - See TAB F \$429,342 \$107,336	Replacement System New Resources MAPS Minicomputer Maintenance - \$ - \$ 60,942 \$ 17,820 \$ 12,820 \$ 17,820 \$ 17,820 \$ 17,820 \$ 12,820 \$ 10,800 \$ 10,	NAS Jacksonville Personnel Augmentation – See TAB E \$ - \$ 62,208 \$ 93,311	Net Cost of Continuing Baseline Until
FY 77		310,670 98,777 409,447	\$ 60,942 \$ 28,537 \$ 5,663	\$ 62,208 \$ 85,812 17,826 \$165,846 \$2	\$ 800 7015
FY 78 FY 79		\$255,037 \$255,037 58,985 58,985 \$314,022 \$314,022	17,820 \$ 17,820 55,020 55,486 10,866 10,866 83,706 \$ 84,172	93,311 \$ 93,311 75,173 2,781 45,495 60,279 13,979 \$156,377	v
FY 80		\$255,037 58,985 \$314,022	36,594 10,866 \$ 65,280	1 \$ 93,311 2,872 47,640 5143,823	v
FY 81		5255,037 58,985 5314,022	\$ 17,820 17,576 10,866 \$ 46,262	\$ 93,311 2,954 9,590 \$105,855	ų.
FY 82		\$255,037 58,985 \$314,022	\$ 17,820 17,254 10,866 \$ 45,940	\$ 93,311 3,043 9,877 \$106,231	v
FY 83		\$255,037 58,985 \$314,022	\$ 17,820 17,772 10,866 \$ 46,458	\$ 93,311 3,134 10,173 \$106,618	v
FY 84		\$255,037 58,985 \$314,022	\$ 17,820 18,305 10,866 \$ 46,991	\$ 93,311 3,229 10,478 \$107,018	,
FY 85		\$255,037 58,985 \$314,022	\$ 17,820 18,854 10,866 \$ 47,540	\$ 93,311 3,326 10,793 \$107,430	, i

(1) TABS E and F represent current system DP resources after adjusting to new system environment. Compares with Cecil Field FY 76 ADP Control of \$483,672.



UADPS-SP VIA MAPS

EXPLANATION OF NONRECURRING COSTS

	FY 76	FY 77	FY 78
ADP/Comm equipment site prep and installation (est.)		
MAPS Minicomputer	\$ -	\$ 15,000	\$ -
Remote Terminals	_	400	-
Comm Line - See TAB B	-	230	_
ADP/Comm equip/transportation (est.)			
MAPS Minicomputer	-	1,000	-
Remote Terminals	-	800	-
Training Conversion Assistance, FMSO - See TAB C	8,531	15,274	-
ADP Training Assistance for B-1717 System	-	10,000	-
System Documentation - a one time charge for			
UADPS-SP documentation	2,000	-	-
Overtime: Required to accommodate priority			
workload backlogged due to employees under-			
going training -	1 700		
ADP - 880 hours	1,709	6,000	-
Supply - 2610 hours	8,479	,	-
Comptroller - 520 hours	2,103	2,000	_
ADPE (Minicomputer) Purchase - See TAB D	4		216,588
TOTAL	\$ 22,822	\$ 62,159	\$216,588

UADPS-SP VIA MAPS

COMMUNICATIONS LINE COST

			FY 77	<u> 1</u>	FY 78-85
Nonrecurr	ing Costs				
	stallation -	\$	230.00	5	-
\$90 line	es A & B, \$50 line C				
Recurring	Costs				
· Line A:	Multi Point, Uncond to 2 TC3620 + 1 TD				
	concatenated	701	814.80		1 620 60
		•			1,629,60
	Additional Terminal		23.40		46.80
	1200 BPS Data Sets	•	540.00		1,080.00
Line B:	Multi Point, Uncond	ditioned,			
	to 2 TC3620				
	+ 1 TD701 concatena	ated	814.80		1,629.60
	Additional Terminal	1	15.60		31.20
	2400 BPS Data Sets	(3)	990.00		1,980.00
Line C:	Pt to Pt, Uncondit:	ioned.			•
	to MAPS Mini	Í	674.40		1,348.80
	4800 BPS Data Sets	(2)	200.00		2,400.00
Handsets f	or Operator Communic	cations	360.00		720.00
	•		663.00	\$	10,866.00

FMSO TRAINING/CONVERSION ASSISTANCE

COST SHEET

Category	# Persons	#Mandays	Cost
FY 76			
Executive Training/Planning	2	6	\$ 647
COBOL	1	13	831
ADP Environment	1	6	481
Test Remote Installation	1	3	331
Phase I Application Training	11	67	3,848
MAPS Training	2	29	1,812
User Mgmt/MAPS Mgmt Training	1	8	581
FY 77			
Preparedness Eval. for Phase II	2	8	717
Preparedness Eval. for Impl.	2	8	717
Phase II Application Training	9	117	6,294
Conv. Assistance	9	127	6,829
Post Conv. Critique	2	8	717
	43	400	\$23,805

PROPOSED B-1717 COMPUTER CONFIGURATION

		QTY	NET GOVT. PURCHASE	EST MTHY MAINT.	MTHY LEASE
1.	B 1717 Extended Memory System				
	4MHZ Processor includes: 1/0 Base	,			
	32,768 Bytes Main Memory, Console				
	Table, Corner Table	1	\$ 52,110	\$ 135	\$ 1,615
	B 1017-128 131,072 Bytes Total Memory	1	32,400	86	912
3.	A 1340 Control for A9340	1	1,620	6	61
4.	A 9340 Console Printer	1	2,475	19	58
5.	A 9116 600 CPM Card Reader	1 1	6.250	48 8	213
6.	A 1115 Control for A9115/6/7 A 9212 150 CPM 80 Column Card	1	1,080		56 472
7.	A 1212 Control for A9212	1	20,372 3,888	135 17	92
8. 9.	A 9247-13 750 LPM 132 Print Positions	1	31,500	204	968
7.	(Includes 12 Channel Format Tape Reader)	1	31,300	204	700
10.	A 1247-3 Control for A9247-13	1	2,520	17	221
11.	A 9381-14 18KB Cluster - 4 Station NRZ	•	2,320	.,	221
	9CH 800BPI	1	28,944	287	711
12.	A 1381 Tape Cluster Control	ī	5,400	45	255
	A 9499-8 87.2MB Dual Disk Pack Drive and	_	34,200	291	932
	A 1486-1 Disk Pack Drive Control	1	10,080	42	260
15.	B 9974-4 Disk Pack (Purchase Only)	3	1,455		
	•		ĺ		
	DATA COMMUNICATION CO	ONFIGURA	TION		
1.	B 1020 I/O Expansion Cabinet with 28 I/O				
	Card Slots	1	10,800	65	307
2.	A 1351 Single Line Control	1	1,800	40	51
3.	· · · · · · · · · · · · · · · · · · ·		,	-	
	up to 4800	1	1,620	40	66
	SYSTEM SOFT	JARE -			
	0.012				
1.	B 1710 COB COBOL Compiler	1	-	-	50
	B 1710 MCP II	1	-	-	-
3.	B 1710 RPG Compiler	1	-	-	50
4.	B 1710 SRT System Sort	1	-	-	-
5.	B 1717 STG Tag Sort	1	-	-	-
	B 1710 Utilities	1	-	-	-
7.	B 1714 NDL Network Definition	1	-	-	50
	TOTALS		\$248,514	\$1,485	\$ 7400

TAB D

NOTE: This equipment will be leased during FY 77 and purchased October 1977. 50% of the lease costs will be applied toward purchase price.

SCHEDULE

	Recurring	Non Recurring	
FY 77	\$ 60,942	\$ 1,455	
FY 78	17,820	216,588	
FY 79 - 85	17,820		
TOTALS	\$ 203,502	\$ 218,043	



UADPS-SP VIA MAPS

DP PERSONNEL ADJUSTMENTS

The following personnel adjustments for purposes of the economic analysis are scheduled to commence five months after implementation for DP Cecil and three months prior to implementation for DP Jacksonville. Costs are accelerated 9-1/2% to include government contributions for fringe benefits.

Job Category	Cecil DP Baseline	Proposed DP Cecil	Proposed DP Jax Augment	Annual Difference
Supv. Computer Spec	GS-12(1)	GS-12(1)		\$ -
Comp Spec/programmer	GS-9 (3)	GS - 9(3)	GS-11(3)	55,251
Operations Branch Supv.	GS-7 (1)	GS-7 (1)		-
Day Shift Supv.	GS-5 (1)	GS-5 (1)		-
2nd Shift Supv.	GS-5 (1)	GS-5 (1)		-
Computer Operators	GS-5 (3)	GS-5 (2)		(10,752)
EAM Operators	GS-4 (4)	GS-4 (2)		(19, 216)
Data Entry	GS-3(16)	GS-3(13)		(25,665)
Scheduler	-		GS-9 (1)	16,238
Scheduler	-	-	GS-7 (1)	12,214
Data Control		-	GS-4(1)	9,608
	30	24	6	\$37,678

Cecil DP Baseline Personnel Costs - \$310,670

Annual Proposed DP JAX Augment Personnel Costs - \$93,311

Annual Proposed DP Cecil Personnel Costs - \$255,037

SCHEDULE - DP CECIL PERSONNEL

<u>FY /6</u>	<u>M/Y</u>	LABOR
Baseline Difference	30.0	*\$310,670
Proposed	30.0	\$310,670
<u>FY 7T</u>		
Baseline Difference	7.50	\$ 77,668
Proposed	7.50	\$ 77,668
<u>FY 77</u>		
Baseline Difference	30.0	\$310,670
Proposed	30.0	\$310,670
FY 78-85		
Baseline Difference	30.0 -6.≎	\$310,670
Proposed	24.0	(55,633) \$255,037

SCHEDULE - DF JAX AUGMENT

M/Y

		
Baseline Difference Proposed	$\begin{array}{c} 0 \\ +4.0 \\ \hline 4.0 \end{array}$	\$ 0 62,208 \$62,208
FY78-85		
Baseline Difference Proposed	$\frac{0}{6.0}$	\$ 0 93,311 \$93,311

FY77

*Adjusted ADP control total. FY 76 ADP control total (labor) of \$365,000, reduced to \$310,670 reflecting deletion of non-differentiating clerical positions and an overhire funded within the FY 76 control total.

LABOR

UADPS-SP VIA MAPS

CURRENT SYSTEM

EQUIPMENT AND OTHER ADJUSTMENTS

For purposes of the economic analysis, the proposed adjustment to the baseline alternative is scheduled for 1 June 1977, two weeks after the proposed implementation date for UADPS-SP.

<u>Item</u>		Baseline		Proposed	Difference
ADPE 1403 Printer 2501 Card Reader 2560 MFCM 2020 Processor		\$ 8,172 3,312 9,720 12,468 \$33,672		\$ - - -	\$ (8,172) (3,312) (9,720) (12,468) \$ (33,672)
EAM					
084 Sorter	(2)	\$ 4,461		_	\$ (4,461)
083 Sorter	` ,		(2)	\$ 3,072	3,072
519 Mark Sense	(1)	2,892			(2,892)
519 w/o Mark Sense		· -	(1)	1,035	1,035
188 Collator	(1)	7,512	, ,	_	(7,512)
087 Collator		-	(1)	3,252	3,252
548 Interpreter	(1)	1,236	(1)	1,236	´ -
1050 Remotes		13,356		-	(13, 356)
KP/KV		24,543		17,197	(7,346)
6 Station CMC System		-		8,193	8,193
average 8 yr cost					
(See Also Below)		\$ 54,000		\$33,985	\$ (20,015)
Supplies		31,000		25,000	(6,000)
TOTAL		\$118,672		\$58,985	\$ (59,687)

SCHEDULE

FY 76	Baseline Difference Proposed	\$118,672 - \$118,672
FY 7T	Baseline Difference Proposed	\$ 29,668 - \$ 29,668
<u>FY 77</u>	Baseline Difference Proposed	\$118,672 19,895 \$ 98,777
FY 78-85	Baseline Difference Proposed	\$118,672 <u>59,687</u> \$ 58,985

Actual Schedule to Purchase/Maint. 6 Station CMC

FY	77	\$12,912
FY	78	12,372
FY	79	11,952
FY	80	11,652
FY	81	11,400
FY	82	1,753
FY	83	1,752
FY	84	1,752

8 Year Total: \$65,545

Average Cost per Year: \$8,193.

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Actual 53

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UADPS-SP VIA MAPS

REMOTE TERMINAL CONFIGURATION

Terminals

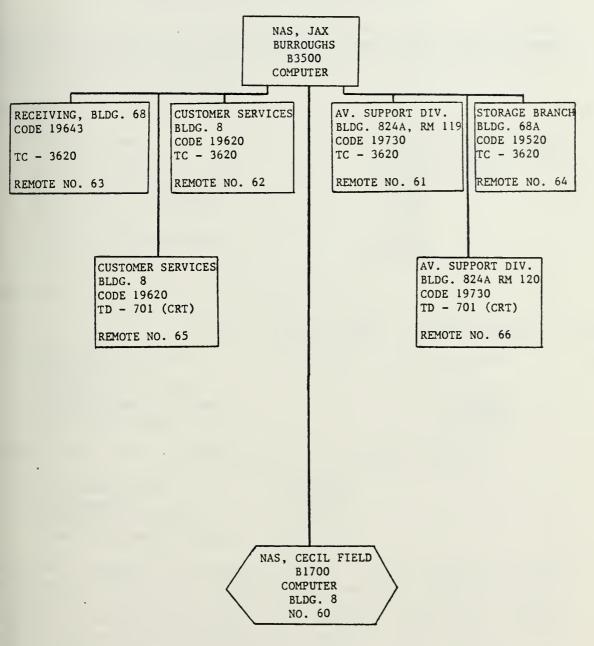
Model	Description	Mo. Rent	Total Purchase	FY 77 Mo. Maint.
тс3620-104	Remote Terminal (4)	\$1,492	\$ 47,880	\$ 433
EOPD-5	End of Paper Detect (4)	-	192	-
PF-23	15" Dual Pin Feed (4)	60	1,712	-
A7261	Print Motor on/off (4)	24	512	_
A9418-2	80cc Reader Punch (4)	872	39,844	606
A2331-1	Reader Punch Control (4)	220	6,840	12
TD701	256 Char Display CRT (2)	146	5,174	27
TD011-1	Alpha Keyboard (2)	26	906	6
TD041	Connector, KBD (2)	_	-	-
TD043	Connector, Display (2)	_	-	-
TD031	Poll & Select (2)	22	608	4
TD058	50' Data Set Cable (2)	-	136	-
XC104	TD-TC Adapter (2)	_	130	-
XC102	Data Set Cable (4)	-	•	_
A4351	Asynchronous Control (2)	-	-	_
A4352	Synchronous Control (2)	-	-	-
XA109	Data Set I/F (4)	-	-	-
TD021	Synchronous Comm I/F (1)	7	184	2
TD022	Asynchronous Comm I/F (1)	7	184	2
	Terminal Hardware Totals	\$2,876	\$104,302	\$1,092
Communications	Hardware			
B3665-5	Line Adapter (2)	\$ 36	\$ 1,200	\$ 16
B3665-10	Line Adapter (4)	228	10,252	41
B3665-17	Speed Adapter 24 (2)	50	2,880	21
B3665-18	Speed Adapter 48 (2)	70	3,840	21
CER3003-2	CSU Module (3)	48	1,488	49
		\$ 432	\$ 19,660	\$ 148

PURCHASE AND MAINTENANCE SCHEDULE

		Terminal	Terminal	Comm	Comm	
		Purchase	Maintenance	Purchase	Maintenance	Total
FY 7	77	\$ 20,132	\$ 4,368	\$ 3,284	\$ 753	\$ 28,537
FY 7	78	34,512	13,497	5,184	1,833	55,026
FY 7	79	34,512	13,902	5,184	1,888	55,486
FY 8	30	15,146	14,319	5,184	1,945	36,594
FY 8	31	-	14,749	824	2,003	17,576
FY 8	32	-	15,191	-	2,063	17,254
FY 8	33	-	15,647	-	2,125	17,772
FY 8	34	-	16,116	-	2,189	18,305
FY 8	35	-	16,599	-	2,255	18,854
TOTA	LS	\$ 104,302	\$124,388	\$ 19,660	\$17,054	\$265,404

NOTE: All equipment has an initial 90 days free maintenance period. Maintenance costs are accelerated 3% per year in accordance with the B-3500 contract, based on installation date of 1 March 1977 for all terminals.

TERMINAL CONFIGURATION PLAN



B1700 COMPUTER (STATION NO. 60) - BATCH MODE PROCESSING WITH BURROUGHS B3500 COMPUTER

TAB G



UADPS-SP VIA MAPS

NAS JACKSONVILLE ADPE AUGMENTATION

Core Memory must be increased 60 KB per processor in order to prevent satellite processing from interfering with the current level of support to host site UADPS-SP customers and to achieve an equivalent level of support for NAS Cecil Field.

Current

Total Purchase	\$354,400 (Mo Rent \$9592)
FY 73 - 5 mos	47,960 (Mo Maint \$220)
FY 74 - 12 mos	115,104 (FY 76)
FY 75 - 20% of purchase	70,880
FY 76 - 20% of purchase	70,880
FY 7T - 3 mos	17,720
FY 77 - Balance payment	31,856
Total Equity	\$354,400

Replacement

	Monthly Rent	Total Purchase	Mo. Maint.
MAPS Augmented Core Less Equity:	\$ 12,276	\$583,200	\$542
Current base core*	-	354,400	
MSDO Augments (13 mos) Net purchase cost	-	22,814 \$205,986	

*Article XV P.44E of the B3500 contract GS-00S-84674 applies

Net Purchase Cost	\$205,986
Adjustment**	_49,600
Net Adjusted Purchase	
Cost attributed to MAPS	\$156,386

**\$49,600 represents the discount realized in augmenting the processor which presently contains the separate MSDO augment. This discount is attributable to the sliding price scale which Burroughs Corp. uses for succeedingly larger complements of core memory. Specifically, a 60 KB increment above 150KB costs \$114,400, a 60 KB increment above 240 KB costs \$64,800, and the difference is \$49,600.

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MAPS Augus Leas Squis Current MSDO Augu Mat purcus

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presently a disply large degly large and above to 586,800, and

SCHEDULE OF DIFFERENTIAL COSTS

	Curi	rent	Replac	ement		Differenc	е
	Maint	Purchase	Maint	Purchase	Maint	Purchase	Total
FY 77	(2046)	-	2124	85,734	78	85,734	85,812
FY 78	(4215)	-	8736	70,652	4521	70,652	75,173
FY 79	(4341)	-	7128	_	2787	_	2,787
FY 80	(4472)	-	7344	-	2872	_	2,872
FY 81	(4606)	-	7560	_	2954	_	2,954
FY 82	(4744)	-	7787	-	3043	-	3,043
FY 83	(4886)	-	8020	-	3134	-	3,134
FY 84	(5032)	-	8261	_	3229	_	3,229
FY 85	(5183)	_	8509	-	3326	_	3,326
Tot. (3	39,525)		65,469	156,386	25,944	156,386	182,330

UADPS-SP VIA MAPS

NAS JACKSONVILLE ADPE AUGMENTATION

blak Storage capacity must be increased to provide file and working storage space for Cecil Field. This can be realized by replacing present low density units with more economical high density units. COMNAVSUPSYSCOM 1tr 0413A/BGJ of 4 Feb 1976 provided a cost comparison showing the incremental cost of high density disk pack to be only \$234 per MB compared to \$345 per MB for low density.

Cu	r	r	e	n	t

	B9380-5(95.5MB)	B9486-3(95.5MB)	Total(191MB)
Purchase	\$104,500	\$33,000	\$137,500
FY 75 - 4 mos	8,708	2,348	11,056
FY 76 - 12 mos	26,124	7,044	33,168
FY 7T - 3 mos	6,531	1,761	8,292
FY 77 - 6 mos	13,062	3,522	16,584
Total Equity	54,425	14,675	69,100
Balance to be paid	50,075	18,325	68,400

Replacement

	Monthly Rent	Total Purchase	Mo. Maintenance
B9383-7(2)(348.8MB)	\$ 5,284	\$266,950	1,474
B3304 Control (4)	540	15,200	124
	\$ 5,824	\$282,150	1,598
Less Equity		69.100	
Balance Purchase		\$213,050	
Less Cost Avoidance cu	rrent bal.	- 68,400	
Net purchase cost		\$144,650	

SCHEDULE OF DIFFERENTIAL COSTS

	Lo Density	7	High	Density		Differe	nce
	Maint Purch	nase	Maint	Purchase	Maint	Purchase	Total
EV 77 (. /5 220)/1/ 5	.01)	, 707	27 077	(52/)	10 260	17 006
FY 77 S	(5,328)(16,5)	084)	4,794	34,944	(534)	18,360	17,826
FY 78	(10,976)(33,1	L68)	19,751	69,888	8775	36,720	45,495
FY 79	(11,305)(18,6)	648)	20,344	69,888	9039	51,240	60,279
FY 80	(11,644)	-	20,954	38,330	9310	38,330	47,640
FY 81	(11,993)	-	21,583	-	9590	-	9,590
FY 82	(12, 353)	-	22,230	-	9877	_	9,877
FY 83	(12,724 ·	-	22,897	-	10,173	-	10,173
FY 84	(13, 106)	-	23,584		10,478	-	10,478
FY 85	(13,499)	-	24,292	-	10,793	-	10,793
Tot.	(102,928) (68,4	(00)	180,429	213,050	77,501	144,650	222,151

Replacement disk has a 90 day free maintenance period. Maintenance is accelerated at 3% per year.

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SECTION TWO

ECONOMIC ANALYSIS

PROPOSED

UADPS-SP VIA STAND-ALONE B3500 ADP SYSTEM

NAS, CECIL FIELD, FLORIDA



ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENT

UADPS-SP

SUMMARY

Present Alternative: Current System (Baseline)

	<u>Actual</u>	Discounted
Nonrecurring	-0-	-0-
Recurring	\$6,014,024	\$4,278,465
Total	\$6,014,024	\$4,278,465

Proposed Alternative: UADPS-SP via Stand Alone B3500

	Actual	Discounted
Nonrecurring Recurring Total	\$ 100,296 5,899,238 \$5,999,534	\$ 96,732 4,310,653 \$4,407,385

Comparison: Current vs UADPS-Si via Stand Alone B3500

·	<u>Actual</u>	Discounted
Recurring Operations		\$ (32,188)
Savings (Costs) Plus Nonrecurring	\$ 114,786 (100,296)	(96,732)
(Costs) Net Savings (Costs)	\$ 14,490 .	\$ (128,920)

21075

Proposed

Nonrecurr Recurring Total

Compara

Saving Flue Nov (Costs)

ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENT

SUMMARY OF PROJECT COSTS

FORMAT A-1

- 1. Submitting DON Component: NAS Cecil Field
- 2. Date of Submission:
- 3. Project Title: Uniform Automated Data Processing System for Stock Points (UADPS-SP) Implementation.
- 4. Description of Project Objective: The objective of this project is to provide an improved capability to respond to the operational support requirements of NAS Cecil Field through the implementation of the Uniform Automated Data Processing System for Stock Points (UADPS-SP). UADPS-SP is the Navy uniform standard system for supply and non-NIF financial accounting. This system is centrally designed and maintained by the Fleet Material Support Office (FMSO) Mechanicsburg, PA, the Central Design Activity for UADPS-SP.

Currently, NAS Cecil Field's supply and non-NIF financial management workload is processed on an IBM 360/20. This computer is utilized as follows:

Supply	63%
Acctg	15%
3M	20%
Other	2%

It is the intention of this project to implement the Standard UADPS-SP programs for the supply and non-NIF workload portion, utilize the MSDO maintained 3M and NIF financial management programs and reprogram the Unique programs to COBOL to operate on the UADPS-SP associated ADP equipment, B3500 system.

UADPS-SP conversion will bring NAS Cecil Field in line with current Navy policy to standardize and use centrally designed and maintained systems where mission essentially support it and where economically feasible.

- 5. a. Present Alternative: Current System (Baseline).
 - b. Proposed Alternative: UADPS-SP via Stand Alone B3500 ADP System.

- 6. Economic Life: UADPS-SP application software is not constrained by an economic life. The economic life of ADP equipment (ADPE) is generally established at eight years. The Project start year is fiscal year (FY) 1976, the current fiscal year in which investment will be required for pre-operational events. Implementation date for UADPS-SP under the proposed alternative is May 1977. For purposes of comparative analysis, (Proposed alternative vs Baseline alternative) the Project end year is 1985, the year in which the proposed alternatives' ADPE will have been installed eight full years.
- 7. Project 8. Recurring Operations 9. Difft'1 10. Discount 11. Discounted Present Proposed Costs Factor Costs Year FY 76 586,734 \$ 586,734 1.000 FY 7T 146,684 146,684 1.000 FY 77 645,935 59,201 586,734 .954 56,478 FY 78 586,734 680,728 93,994 .867 81,493 FY 79 586,734 682,455 95,721 .788 75,428 FY 80 586,734 667,743 81,009 .717 58,083 .652 FY 81 586,734 518,111 (68,623)(44,742)FY 82 586,734 489,737 (96,997).592 (57,422)FY 83 491,682 586,734 (95,052)(51, 138).538 FY 84 586,734 493,683 (93,051).489 (45,502)FY 85 495,746 (90,988)586,734 (40,490).445 12. Totals \$6,014,024 \$5,899,238 \$ (114,786) \$ 32,188

13. Present Value of New Investment:

Project Year	Cost	Discount Factor	Discounted Investment
FY 76	\$ 22,822	1.000	\$ 22,822
FY 77 TOTALS	$\frac{77,474}{\$100,296}$.954	$\frac{73,910}{$96,732}$

14. Source/Derivation of Costs: See FORMAT A's for each alternative.

ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENT SUMMARY OF PROJECT COSTS

FORMAT A

- 1. PROJECT: UADPS-SP Implementation at NAS Cecil Field.
- 2. ALTERNATIVE: Present. Current System (Baseline)

3.	PROJECT		4. PROJECT (COSTS	
	YEAR a. Nonre ring (Invest	(Operati	•	il d. Discoun Factor	t e. Dis- counted Annual Cost
5.	FY 76 -0- FY 7T FYS 77-85 TOTALS	\$ 586,7 146,6 <u>586,7</u> \$ 6,014,0	84 146,6 34 586,7	1.000 734 6.042	\$ 586,734 146,684 3,545,047 \$ 4,278,465

- 6. SOURCE/DERIVATION OF COSTS
 - a. Nonrecurring: None
 - b. Recurring:
 - (1) Functional Costs:

The following Supply and Comptroller costs reflect the personnel savings estimated to accrue under the proposed UADPS-SP via Stand Alone B3500, all other costs in these functional areas are considered non-differentiating. Positions are costed on the basis of the October 1975 pay rate accelerated 9.5% to include the Government contribution for fringe benefits.

Supply - Personnel Savings	Annual Costs
(18) GS-5	\$193,536
Supply - New Personnel Requirements	
Terminal Operators (6) GS-4	\$(57,648)
Comptroller - Personnel Savings	
(2) GS-5	\$ 21,504
Total Functional Costs (14 M/Y's)	\$157,392

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(2) ADP Costs

The following costs reflect adjustments to the currently authorized (FY 1976) ADP Control Total. These Costs are adjusted under the proposed alternative to reflect the personnel and equipment changes resulting from implementing UADPS-SP.

Labor	(30 M/Y's)	\$310,670
ADPE		33,672
EAM		54,000
Supplies		31,000
Total ADP Costs		\$429,342

c. Total Baseline Alternative Costs: \$586,734

NAS CECIL FIELD

ECONOMIC ANALYSIS - DEPARTMENT OF THE NAVY INVESTMENTS

SUMMARY OF PROJECT COSTS

FORMAT A

- 1. PROJECT: UADPS-SP Implementation.
- 2. ALTERNATIVE: Proposed. UADPS-SP via B3500 Stand Alone.
- 3. PROJECT 4. PROJECT COSTS a. Nonrecurring b. Recurring c. Annual d. Discount e. Discounted YEAR (Investment) (Operations) Factor Cost Annual Cost 609,556 FY 76 \$ 22,822 \$ 586,734 \$ \$ 609,556 1.000 FY 7T 146,684 146,684 1.000 146,684 FY 77 77,474 645,935 723,409 .954 690,132 FY 78 680,728 680,728 .867 590,191 FY 79 682,455 682,455 .788 537,775 FY 80 667,743 667,743 .717 478,772 FY 81 .652 518,111 518,111 337,808 .592 489,737 489,737 FY 82 289,924 491,682 FY 83 491,682 .538 264,525 493,683 493,683 FY 84 .489 241,411 220,607 FY 85 495,746 495,746 .445 \$ 100,296 \$5,899,238 \$5,999,534 \$4,407,385 5. TOTALS
- 6. SOURCE/DERIVATION OF COSTS
 - a. Nonrecurring: See TAB A

FY 76 - \$ 22,822 FY 77 - \$ 77,474 TOTALS \$100,296

b. Recurring:

(1) Functional Costs:

The present (baseline) alternative reflects the costs which will be eliminated (saved) under this alternative. Personnel "costs" represent new positions required by MAPS which are not presently required.

. "	Personnel Savings M/Y	Personnel Costs M/Y	Net Savings M/Y Dollars
Supply	18.0	6.0	12.0 135,888
Comptroller	2.0	-	2.0 21,504
TOTALS	20.0	6.0	14.0 157,392
FY 77 @ 1/3	6.7	2.0	4.7 52,464
FY 78 - 85	20.0	6.0	14.0 157,392

(2) ADP Costs:

The present (baseline) siternative coats will be adjusted to arrive at the following proposed operating coats:

FY 85	\$365,958 58,985	\$ 53,016	\$495,746
2	\$365,958 58,985	\$ 51,172	\$493,683
FY 83	\$365,958	\$ 76,263 \$ 48,517 \$ 49,973 \$ 51,272 16,905 16,277 16,766 17,268	\$491,682
FY 82	\$365,958 58,985	\$ 48,517	\$489,737
FY 81	\$365,958	\$ 76,263 16,905	\$518,111
FY 80	\$365,958 58,985	\$205,656	\$667,743
FY 79	\$365,958 58,985	5204,324	\$ 682,455
FY 78	\$365,958 58,985	\$203,030 52,755	\$680,728
N 11	\$324,492	- \$ 93,912 - 23,826	\$645,938
F7 77	\$310,670 \$ 77,668 118,672 29,668	1 1	\$ 39,348
FY 76	\$310,670 118,672	1 1	\$586,734
	Current System Residual Resources (1) DP Personnel - See TAB D Equipment & Other - See TAB F	keplacement System New Resources B3500 System - See TAB E Remote Terminals (6) - See TAB C	Net Cost of Continuing Baseline Until full implementation Savings are Realized Total Operating Costs

⁽¹⁾ TABS D and F represent current system DP resources after adjusting to new : stem environment. Compares with Gecil Field FY 76 ADP Control of \$483,672.



UADPS VIA STAND ALONE B3500 ADP SYSTEM

EXPLANATION OF NONRECURRING COSTS

	<u>FY76</u>	FY77
ADP/Comm equipment site prep and installation (est) B3500 System Remote Terminals (4)	\$	\$ 25,000 400
ADP/Comm equipment transportation (est) 83500 System Remote Terminals		3,000 800
Training/Conversion Assistance, FMSO - See TAB B ADP Training Assistance for B3500 System System Documentation - a one time charge for	8,531	15,274 15,000
UADPS-SP documentation	2,000	
Overtime: required to accommodate priority workload due to employees undergoing training		
ADP-880 hours Supply-2610 hours	1,709 8,479	6,000 10,000
Comptroller-520 hours TOTAL	$\frac{2,103}{$22,822}$	\$ 77,474

FMSO TRAINING/CONVERSION ASSISTANCE

COST SHEET

Category	# Persons	# Mandays	Cost
FY 76			
Executive Training/Planning	2	6	\$ 647
COBOL	1	13	831
ADP Environment	1	6	481
Test Remote Installation	1	3	331
Phase I Application Training	11	67	3,848
MAPS Training	2	29	1,812
User Mgmt/MAPS Mgmt Training	1	8	581
FY 77			
Preparedness Eval. for Phase II	2	8	717
Preparedness Eval. for Impl.	2	8	717
Phase II Application Training	9	117	6,294
Conv. Assistance	9	127	6,829
Post Conv. Critique	2	8.	717
•	43	400	\$23,805

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UADPS-SP VIA STAND ALONE B3500

REMOTE TERMINAL CONFIGURATION

Terminals

Model Model	Description	Mo. Rent	Total Purchase	FY 76 Mo. Maint
TC3620-104 EOPD-5 PF-23 A7261 A9418-2 A2331-1	Remote Terminal (4) End of Paper Detect (4) 15" Dual Pin Feed (4) Print Motor on/off (4) 80cc Reader Punch (4) Reader Punch Control (4)	\$1,492 - 60 24 872 220	\$ 47,880 192 1,712 512 39,844 6,840	\$ 420 - - 588 12
TD701 TD011-1 TD041 TD043	256 Char Display CRT (2) Alpha Keyboard (2) Connector, KBD (2) Connector, Display (2)	146 26 -	5,174 906 -	26 6 -
TD031 TD058 XC104	Poll & Select (2) 50' Data Set Cable (2)	22	608 136 130	4 -
XC104 XC10? A4351 A4352	TD-TC Adapter (2) Data Set Cable (4) Asynchronous Control (2)	- -		·
XA109 TD021 TD022	Synchronous Control (2) Data Set I/F (4) Synchronous Comm I/F (1) Asynchronous Comm I/F (1)	- - 7 7	- 184 184	- 2 2
Communication	Basic Terminal Totals	\$2,876	\$104,302	\$1,060
B3665-5 B3665-10 B3665-17 TOTALS	Line Adapter (2) Line Adapter (4) Speed Adapter 24 (2)	\$ 36 229 50 \$ 315	\$ 1,200 10,252 2,880 \$ 14,332	\$ 16 40 20 \$ 76

250-10 250-5 250-5 250-5 261-5 261-5

so Amunini

065-10 665-17 TALS

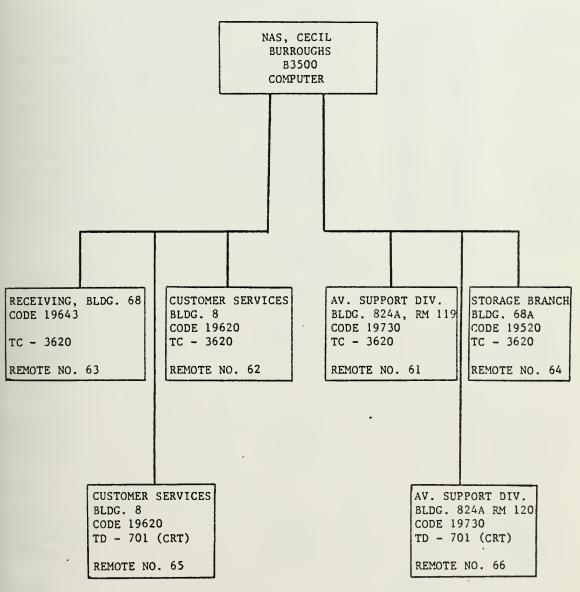
PURCHASE AND MAINTENANCE SCHEDULE

		Terminal	Terminal	Comm	Comm	
		Purchase	<u>Maintenance</u>	Purchase	Maint	<u>Total</u>
FY	7Т	\$ -	\$ -	\$ -	\$ -	\$ -
FY	77	17,256	4,367	1,890	313	23,826
FY	78	34,512	13,495	3,780	968	52,755
FY	79	34,512	13,899	3,780	997	53,188
FY	80	18,022	14,316	3,780	1,026	37,144
FY	81		14,746	1,102	1,057	16,905
FY.	82		15,188		1,089	16,277
FY	83		15,644		1,122	16,766
FY	84		16,113		1,155	17,268
FY	85		16,597		1,190	17,787
TOT	ALS	\$104,302	\$ 124,365	\$ 14,332	\$ 8,917	\$ 251,916

Note: All equipment has an initial 90 days free maintenance period. Maintenance costs are accelerated 3% per year in accordance with the B3500 contract, based on installation date of 1 March 1977.



TERMINAL CONFIGURATION PLAN



TAB C



UADPS-SP VIA STAND ALONE B3500 ADP SYSTEM

DP PERSONNEL ADJUSTMENTS

The following personnel adjustments for purpose of the ecomonic analysis are scheduled to commence five months prior to implementation. Costs are accelerated 9-1/2% to include government contributions for fringe benefits.

Job Category	Cecil DP Baseline	Proposed	Annual Difference
Supv Computer Specialist Supv Computer Specialist Computer Specialist/Programmer Operations Branch Supv Day Shift Supv 2nd Shift Supv Computer Operators EAM Operators Data Entry Scheduler/Data Cont Tape Librarian	GS-12(1)	GS-12 (1) GS-11 (3) GS-9 (3) GS-7 (1) GS-5 (1) GS-5 (1) GS-5 (3) GS-4 (2) GS-3 (13) GS-4 (3) GS-4 (3) GS-3 (2) 33	\$ - 55,251 - - - (19,216) (25,665) 28,824 16,094 \$ 55,288
	SCHEDULE		
FY 76	M/Y		LABOR
Baseline Difference Proposed	30.0		3310,670 - 3310,670
<u>FY 7T</u>	30.0	*	.310,070
Baseline	7.50		\$ 77,668
Difference Proposed	7.50		\$ 77,668
<u>FY.77</u>			
Baseline Difference Proposed	30.00 .75 30.75		\$310,670 13,822 \$324,492
FY 78-85			
Baseline Difference Proposed	$\frac{30.0}{33.0}$		\$310,670 55,288 \$365,958

^{*}Adjusted ADP control total. FY 76 ADP control total (labor) of \$365,000, reduced to \$310,670 reflecting deletion of non-differentiating clerical positions and an overhire funded within the FY 76 ADP control total.

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NAS CECIL FIELD

B3500 CONFIGURATION PRICE SUMMARY

	Equipment		Lea	Lease	Pu	Purchase	Maintenance	lance
		k)	Unit	Total			Unit	Total
			Unbundled	Unbundled	Unit	Total	Monthly	Monthly
Model			Monthly	Monthly	Purchase	Purchase	Maint	Maint
No	Description	QEY	Rental	Rental	Price	Price	FY76	FY76
				,				
			-CENTRAI	-CENTRAL PROCESSOR-				
B3501	Central Processor		628	628	20340	20340	224	224
B3730	Floating Point	7	38	38	1200	1200	11	11
B3740-1	Console, Standing	-	7	7	180	180	ı	1
B3710	Type A I/O Channel	1	11	11	420	420	∞	80
B3711	Type B I/O Channel	7	19	38	780	1560	16	32
B3015	150 KB Core Memory	-1	9267	9267	177200	177200	176	176
	SUB TUTAL			5698		200900		451
			-INPUT	-INPUT/OUTPUT-				
B9340	Console Printer & Keyboard	2	6	18	099	1320	24	78
B3340	Console Printer Control	٦	35	. 35	1200	1200	16	16
B9112	Card Reader, 1400 CPM	7	72	72	2400	2400	201	201
B3110	Card Reader Control	7	15	15	009	009	13	13
B9916	Validity Check	7	0	0	09	09	m	m
B9213	Card Punch, 300 CPM	1	86	86	6360	9969	216	216
B3212	Card Punch Control	1	15	15	009	009	13	13
B9243-1	Line Printer, 1100 LPM	1	225	225	13375	13375	319	319
B9940	High Speed Slew	7	9	9	750	750	32	32
B9943	Line Printer Memory	-	34	34	1200	1200	16	16
B3240	Line Printer Control	7	56	56	006	006	13	13
B9941	Additional 12 Print Positions	_	æ	80	200	200	16	16
B3353	Multi Line Control		133	133	0777	0777	87	87



32	1634		352		737	62	22	128	1,301	3,386
32	. 118		176		737	31	22	128		
7920	59940 142473		82,248		133,475	7,600	3,600	18,597	245,520	588,893
7920	14985	IGE-	41,124		133,475	3,800	3,600	18,597		
162 828	1172 2847	-IMMEDIATE ACCESS STORAGE-	1,388		2,642	270	122	360	4,782	13,327
162	293	-IMMEDIATE	769		2,642	135	122	360		
H 27	4		2		-	7	-	-		
B9499-11 MTU Exchange 1X8 B3395-2 MTU Control	B9495-2 MTU - 120 KB SUB TOTAL			B9383-7 Disk Storage and	Controllers (174.4MB)		B3375 Disk File Control (HPT)		SUB TOTAL	TOTAL

PURCHASE AND MAINTENANCE SCHEDULE

	Purchase	Maintenance	Total	
FY76	\$ -	\$ -	\$ -	
7 T	-	-	-	
77	79,962	13,950	93,912	
78	159,924	43,106	203,030	
79	159,924	44,400	204,324	
80	159,924	45,732	205,656	
81	29,159	47,104	76,263	
82		48,517	48,517	
83		49,973	49,973	
84		51,472	51,472	
85		53,016	53,016	
TOTALS	\$ 588,893	\$ 397,270	\$ 986,163	

NOTE: The B-3500 system has an initial 90 day free maintenance warranty period. Maintenance costs are accelerated 3% per year IAW the B3500 MARK II Contract. Installation Date 1 March 1977.

UADPS-SP VIA B3500 STAND ALONE

CURRENT SYSTEM

EQUIPMENT AND OTHER ADJUSTMENTS

For purposes of the economic analysis, the proposed adjustment to the baseline alternative is scheduled for 1 June 1977, two weeks after the proposed implementation date for UADPS-SP.

<u>Item</u>		Baseline	Baseline		Difference
ADPE 1403 Printer 2501 Card Reader 2560 MFCM 2020 Processor		\$ 8,172 3,312 9,720 12,468 \$33,672		\$ - - - -	\$ (8,172) (3,312) (9,720) (12,468) \$ (33,672)
EAM					
084 Sorter 083 Sorter 519 Mark Sense 510 w/o Mark Sense 188 Collator 087 Collator 548 Interpreter 1050 Remotes KP/KV 6 Station CMC System average 8 yr cost (See Also Below)	(2)(1)(1)(1)	\$ 4,461 - 2,892 - 7,512 - 1,236 13,356 24,543 - \$ 54,000	(2) (1) (1) (1)	\$ 3,072 1,035 3,252 1,236 	\$ (4,461) 3,072 (2,892) 1,035 (7,512) 3,252 - (13,356) (7,346) 8,193 \$ (20,015)
Supplies TOTAL		31,000 \$118,672		25,000 \$58,985	(6,000) \$ (59,687)

SCHEDULE

		, t
FY 76	Baseline Difference Proposed	\$118,672 - \$118,672
<u>FY 7T</u>	Baseline Difference Proposed	\$ 29,668 - \$ 29,668
<u>FY 77</u>	Baseline Difference Proposed	\$118,672 19,895 \$ 98,777
FY 78-85	Baseline Difference Proposed	\$118,672

Actual Schedule to Purchase/Maint. 6 Station CMC

FY	77	\$12,912
FY	78	12,372
FY	79	11,952
FY	80	11,652
FY	81	11,400
FY	82	1,753
FY	83	1,752
FY	84	1,752

8 Year Total: \$65,545

Average Cost per Year: \$8,193.

SECTION THREE

NAVAL AIR STATION CECIL FIELD SUPPLY PERFORMANCE MEASUREMENT CRITERIA

- 1. The following measurement criteria will be collected at NAS, Cecil Field for a six-month period immediately prior to UADPS-SP implementation and for the sixth through the twelfth months of UADPS-SP operations. Current data and projected improvement areas are indicated below:
- a. <u>Inventory Range</u>. The current inventory range at NAS, Cecil Field is 35,230 line items. It is desired to reduce this range be approximately 5,000 line items under UADPS-SP operations.
- b. <u>Inventory Value</u>. The current inventory value at NAS, Cecil Field is \$48,767,417. It is desired to reduce this value by \$4,000,000 \$6,000,000 under UADPS-SP operations.
- c. <u>Supply/Comptroller/Data Processing Organization</u>

 <u>Staffing</u>. The Supply/Comptroller/Data Processing organizational staffing will be measured before and after UADPS-SP implementation with all changes being documented and forwarded to COMNAVAIRLANT.
- d. <u>Net Effectiveness</u>. The current net effectiveness is 75.8%. It is desired to improve net effectiveness by a minimum of 8 10% under UADPS-SP operations.
- e. <u>Point-of-Entry (POE) Effectiveness</u>. The NAS, Cecil Field POE effectiveness is currently 57.7%. It is desired to attain an increase of 5 8% under UADPS-SP operations.

- f. <u>Demands</u>, <u>Issues and Receipts Processed</u>. Currently 149,067 demands; 78,475 issues; and 41,648 receipts are processed annually. These workload factors will be measured before and after UADPS-SP implementation to track workload trends.
- g. Requisition Response Time. The average requisition response time is a minimum of eighteen hours. It is desired to reduce this time by a minimum of twelve hours under UADPS-SP operations.
- h. <u>Warehouse Refusal Rate</u>. The current warehouse refusal rate at NAS, Cecil Field is 1.6%. It is desired to reduce this rate below 1.0% under UADPS-SP operations.

IV. IMPLEMENTATION PLANNING

Chapter two examined each of the various UADPS-SP applications, and described the alternative methods available to implement the system through either a stand-alone or a host-satellite arrangement. Chapter three explained the contents of the economic analysis required for the system selected. This chapter will address planning for a UADPS-SP implementation and the preparations required for a successful conversion.

The installation of a new or substantially revised supply and financial control system is a traumatic experience. As a minimum, the new system changes the way in which plans are made and daily business is conducted, it changes the way in which performance is measured and judged, and it establishes new patterns of communication and discussion between managers at various levels. The new information provided by the system is undoubtedly better information, but it is certainly different information, and it takes some training to get used to it. Managers must learn how to interpret the significance of the UADPS information, and how to recognize and allow for its limitations. In addition, conversion to the new system will most likely lead to changes in organizational relationships which can be even more disturbing. This chapter will discuss milestone planning including some steps to be followed when dealing with organizational realignment, system training, file development, site preparation, and finally conversion to the new system.

A. DESIGNATION OF A UADPS COORDINATOR

The planning for UADPS implementation requires the full cooperation of not only the personnel at the activity being converted, but also external commands such as FMSO and NAVSUP. The first requirement for a successful implementation at the activity level is that top management must have a positive attitude toward the conversion. Any negative vibrations from this level will have a definite impact on the success of the implementation. The second major requirement is for top management to be fully aware of what the system entails and what steps must be taken in order to make the implementation of UADPS-SP successful.

An activity implementing a new computer system within the Navy usually designates a systems coordinator or a committee to manage the implementation process. In the case of NAS, Cecil Field, a UADPS Coordinator with the authority to cross departmental lines was designated. The UADPS-SP Coordinator should be selected as soon as possible after the decision to convert to UADPS-SP is made. His qualifications should include a broad knowledge of the mission objectives and operating procedures for the activity and its functional areas. It goes without saying that this position is the key to a successful implementation.

Several advantages can be realized from the UADPS
Coordinator approach, such as having one individual in
control with each area reporting directly to him concerning
problems and questions on procedures. In this position the

UADPS Coordinator is responsible for "selling" the implementation of the system to each of the area representatives, and customer activities, as well as to top management.

Top management must then be prepared to listen to any conflicting points of view and make decisions which will remove roadblocks. In some situations, top management must also do battle for the system with outside agencies who might otherwise prevent its installation [Ref. 2]. The political environment surrounding the UADPS-SP implementation at NAS, Cecil Field was continually shifting, highly complex, and unquestionably one of the most significant factors which had to be dealt with. However, since the basic purpose of the authors is to provide guidance to prospective UADPS-SP customers on the preparations required for successful conversion, further discussion of the political environment at NAS, Cecil Field is considered beyond the scope of this thesis.

B. SITUATIONAL VARIABLES

In planning the implementation the UADPS Coordinator must become familiar with both the formal and informal aspects of the existing organization. Each of these aspects should be evaluated, categorized by situational variables, and individually analyzed. The paragraphs to follow will define several major situational variables within the formal and informal organizations that should be verified and understood by all members of the organization.

1. Formal Organizational Aspects

The first situational variable that should be considered within the formal aspects is the mission objective of the organization and its subunits. The UADPS Coordinator should ensure that each level in the hierarchy of the organization has its own formal mission statement, and that the combination of the separate statements for each level supports the overall mission objective of the organization.

In planning for the conversion, the UADPS Coordinator should attempt to evaluate the implementation in terms of its possible affects upon the various formal objectives of the organization and its subunits. Any changes in mission objectives should be brought to the attention of all concerned.

The second situational variable with regard to the formal organization, deals with its structure. Any changes in structure due to the implementation of UADPS-SP should be thoroughly analyzed. This, of course, is one area that may cause friction within the organization due to the fact that supervisors are reluctant to give up personnel and functional responsibilities.

The analysis of the organizational structure leads into the third variable within the formal organization, communications. The formal communications network of an organization is the official channel through which information flows both vertically and horizontally. The UADPS Coordinator should thoroughly understand the formal communications procedures. In implementing UADPS-SP, the coordinator must

take precautions not to communicate information through this network at the wrong time or to the wrong individuals. Many conflicts can develope due to information on the implementation plans entering the formal communications channel at the wrong time or place.

2. Informal Organizational Aspects

Having examined several variables pertaining to the formal organization, the UADPS Coordinator should next turn his attention toward analyzing situational variables within the context of the informal organization. The attempt herein described should aid the UADPS Coordinator in crystallizing his thoughts and judgments with regard to the behavioral environment within which he must operate.

The first situational variable of the informal organization that should be analyzed is the informal objectives. Informal goals are the objectives held by individuals and informal groups within the organization. In order to reduce conflicts during the implementation process, the coordinator should have an understanding of their informal group goals.

The initial and most important step to be taken in dealing with the goals of individuals and groups is to ensure that top management informs each individual and each group of the "big picture." NAS, Cecil Field is probably a good example of how many of the small and medium size Naval stations are staffed. Many of the present civil service employees have been attached to the activity for fifteen to thirty years, and often have been working on the same job

the entire time. This situation has a definite impact on the implementation of a new system that will completely change many of the jobs in the Supply and Financial Departments. Unless personnel are made aware from the beginning of what changes are to be made and basically how these changes will affect the individual workers, many conflicts can be expected. Its difficult to sell a new procedure to an individual who views the new procedure as a threat to his position.

The second situational variable within the informal organization that should be analyzed is its structure. The informal structure of an organization is often quite different from its formal structure. In planning for the implementation of UADPS-SP, the UADPS Coordinator must identify the informal leaders and groups within the informal organization and ascertain their attitudes toward the conversion. These attitudes will be paramount in the acceptance or rejection of the UADPS-SP implementation.

The third situational variable within the informal organization is the informal communications network, commonly known as the "grapevine." This communications network is sometimes faster and often under less control by management than the formal information channels. In order to ensure success of the implementation, the UADPS Coordinator must be aware of this informal communications channel and understand how it functions.

The UADPS Coordinator must also be able to identify the "gatekeepers" in the informal network. Gatekeepers are

people within the informal organization that control the flow of information through the organization. Gatekeepers can also be described as change agents in that they can help the implementation or impede it by conveying their attitudes through the informal communications network. In planning for the implementation, the UADPS Coordinator should seek out the organizational gatekeepers and use them to successfully plan for the conversion [Ref. 1].

There is no feasible way to design and set forth a model that would account for all the possible variations in the implementation process. It is, therefore, not the contention of this chapter to propose a panacea for managing the implementation at all activities. However, identification of the aforementioned variables should aid the UADPS Coordinator in managing the conversion process.

C. MILESTONE PLANNING

The milestone planning phase of the UADPS-SP conversion consists of several major tasks that require planning and control by both top management and the UADPS Coordinator.

This section will discuss some of these major tasks and how they impact on the conversion effort.

1. Organizational Realignment

The first task deals with the organizational realignment that must take place as a consequence of implementing UADPS-SP. One of the major conflict areas concerning the implementation process is how the new system will affect the

positions of the personnel now employed at the activity. As stated in the previous section many of the employees working at NAS, Cecil Field had been in their present positions for a number of years. This situation causes anxiety over job security when rumors concerning a change of major magnitude enters the formal and informal communication networks.

Proper planning must proceed the broadcast of any information concerning organizational realignment in order to avoid jeopardizing the conversion effort. At this point top management must make some definite decisions on personnel requirements. If the rumor is spread that the new system will cause a Reduction-in-Force (RIF) the implementation process will turn into a dysfunctional and traumatic experience for all concerned.

The initial word put out at NAS, Cecil Field was that no personnel would be separated due to UADPS-SP implementation. This statement was backed by planning at the top management level, which indicated that through the use of normal attrition, delayed replacement policies, hiring temporary personnel, and utilization of detailing procedures, a RIF situation would not develop. This planning paid-off because several employees did retire during the implementation phase and several additional personnel transferred to other activities, and a RIF situation did not materialize.

Other alternatives used by top management also proved effective in avoiding a RIF. The delayed replacement policy utilized both temporary personnel and detailed

personnel to fill vacant billets during the implementation period. Temporary personnel are defined as employees hired on a temporary basis for a specified period of time with no opportunity to obtain tenure. A detail is:

"The temporary assignment of an employee to a different set of duties for a specified period, with the employee returning to his or her regular position at the end of the detail. Technically, a position is not filled by a detail, as the employee continues to be the incumbent of the position from which detailed." [Ref 18, p. 1]

If a RIF is unavoidable, top management should be prepared to face the consequences of this action. The main consequence is the displacement of lower graded personnel by higher graded personnel. This is known as "bumping" and means that if the activity decided to RIF a GS-12 billet, the employee presently in that position could "bump" a lower graded person in another billet. As long as the employee bumped is qualified to fill a lower graded position, the ripple effect of bumping can be felt down through the entire organization. A RIF causes severe morale problems and should be avoided with early top management attention and planning.

An additional task that must be completed in the organizational realignment phase of the implementation process is the rewrite of the affected position descriptions. Only the jobs that are actually changed because of the UADPS-SP implementation must be updated or rewritten. This area can also cause a great deal of conflict in the conversion process. Many managers view this as an opportunity to get rid of some of the "dead wood" that is degrading the effectiveness of

their organization. However, due to civil service regulations this opportunity does not exist. Great care must be taken in the planning of billet requirements and the civil service grade requirements in filling new billets. It is at this point that the local Civilian Personnel Office (CPO) should be brought into the planning for the UADPS implementation. Each supervisor responsible for rewriting position descriptions should be thoroughly briefed on the laws and regulations that pertain to civil service employees.

2. System Training

The objective of system training is to provide a foundation in UADPS-SP concepts, methodology and operations as a basis for implementation. As mentioned previously, preparedness of the activity is a critical factor in the success of the implementation. The basis for thorough preparation is a well-planned and adequately conducted training program. It is through this program that activity personnel have initial contact with the system and come to realize its significance to the performance of their jobs. Therefore, it is important that the training program promote acceptance and enthusiasm on the part of all participants and provide a solid foundation of knowledge in all phases of the UADPS-SP system design.

The system training program for the implementation of UADPS-SP begins with the Executive Training. The purpose of Executive Training is to describe the objectives of UADPS-SP and the benefits that the activity management personnel will realize from the conversion. In this section

10.0

of the training program, reference is also made to the problems the activity will encounter if proper implementation steps are not followed.

The second area of coverage in the system training program is the technical training of the ADP personnel. The objective of this training is to provide instruction to data processing personnel on the hardware characteristics and functions of the UADPS-SP system.

Following the ADP training, FMSO provides instructors for Phase I Training. The main objective of Phase I Training is to familiarize the activity personnel with the major functions of each of the application programs. It consists of classroom training involving supervisors and key personnel from the Supply and Comptroller Departments. Approximately one week is devoted to each of the UADPS-SP applications discussed in Chapter Two.

At the conclusion of Phase I Training, the supervisors and key personnel should have an indepth knowledge of how the UADPS-SP system functions and what requirements must be accomplished prior to conversion. The next step is for this information to be passed down through the organization to the employees who were not involved in the classroom training. In addition, desk level procedures must be written for the new system. These procedures will aid supervisors in the training of their personnel.

Approximately two months prior to the conversion date, an assistance team from FMSO will visit the activity

to ensure the implementation is progressing successfully. This phase is called Phase II Training, and it includes a review of program scheduling requirements and file conversion plans. This phase of training is a face to face interaction between the FMSO team members and the activity personnel from each of the application areas. During Phase II Training a continuous activity progress review is conducted to ensure activity readiness. Also during this period, a detailed review of desk level procedures should be performed to ensure compatibility with the UADPS-SP capabilities.

On-the-job training can also be arranged with a nearby activity which is operating under the UADPS-SP system. Of course, this depends on the proximity of other UADPS activities. If the on-the-job training site is distant, then possibly just a small representative team can be sent upon completion of Phase II Training.

Working-level training will constitute the final step in pre-conversion training. In this type of training the personnel who will work with the system output will receive detailed instruction on the use of system products related to their functional areas. Working level training should be conducted immediately before conversion.

The training program should receive adequate top management attention because the training effort forms the foundation for understanding the UADPS-SP system and accomplishing all tasks related to conversion.

3. File Development

The basic data files of the UADPS-SP System must be established prior to commencement of in-business operations. The initial establishment of these files requires the identification of the specific data elements to be loaded in the file. The determination of the present system or other specific source from which to obtain the particular data elements required must also be made. An additional requirement is the preparation of file-data load cards for initial loading operations.

Purification of data contained in source records is mandatory prior to conversion operations. The loading of faulty or erroneous data into the UADPS disk and tape files can result in substantial increases in costs, errors, delays, or even system failure. It should be recognized that the purification and validation of source data are time-consuming tasks requiring the individual screening of an exceedingly large number of IBM cards and other detailed records and files. These tasks, therefore, should be initiated sufficiently in advance of the actual conversion date to provide adequate time for the degree of thoroughness required.

The following is a list of the UADPS-SP Master Supply and Financial Files [Ref. 7]:

a. Supply Files

- (1) Master Stock Item Record (MSIR) File
- (2) Name and Address File
- (3) Requisition Status File

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- (4) Demand (Requisition) History
- (5) Demand Master File
- (6) Receipt/Due File
- (7) Not Carried Pricing File (NMDL)
- (8) In-Process/Backorder File
- (9) Planned Requirement/Reservation File
- (10) Group I/II Index File
- (11) Alternate NIIN File
- (12) Master Reparable Items List (MRIL)
- (13) Aviation Reparables File
- (14) Excess Holding File
- (15) Monitor Transaction Tape (UA18)
- (16) Ready Supply Store Records File (ARSS/TOSS/DOSS)

b. Financial Files

- (1) Financial Inventory Control Ledger File (FICL)
- (2) Master Fund Code File
- (3) Job Order Reference File
- (4) NSF/RIS Master File
- (5) ZMZ Billing Cross Reference File
- (6) Accounts Receivable File
- (7) Purchase Cross Reference File
- (8) Unmatched OSO File

The record structure and data requirements for each of these master files is explained in detail in the system documentation provided by FMSO and, therefore, will not be addressed in this section.

4. Site Preparation

Requirements for changes in the physical facilities will probably be different for each activity implementing UADPS-SP, therefore, only general guidelines can be provided for site preparation. However, thorough planning in this area cannot be overemphasized due to the long leadtimes involved in the receipt of equipment.

The equipment configuration will be determined during the feasibility study as discussed in Chapter Three.

The type, size, and operating characteristics of the hardware will then determine the requirements for site preparation.

The manufacturer will then provide drawings and specifications to be used in planning site preparation.

Several important factors should be considered in the selection of a site for the computer installation.

Whenever possible, the system should be physically located to facilitate the smooth and orderly flow of documents through the activity. A central location is desirable, however the location should be situated so as to prevent access by unauthorized personnel. In addition, consideration of a site should also include the ease with which supplies and equipment can be moved into the area.

When the location for the equipment has been selected, the prospective site must be carefully planned. The actual space for each piece of equipment and the clearance requirements for operators and maintenance personnel should be totaled to obtain the overall space requirements. The main

consideration must be efficient operations within the data processing area.

Other factors that directly affect the space allocation must also be considered in site preparation. For example, space for future expansion, fire and safety equipment, a tape library, environmental control equipment, and management office space must be included in the site preparation plan. The UADPS Coordinator must rely on the civil engineering expertise of the Public Works Department in planning the detailed specifications for site preparation.

The location of the remote terminal equipment is not as complex as the computer placement. The main consideration in determining the location of the remote devices is the selection of a central location that is easily accessible to all personnel who must utilize the device.

The site planning for the UADPS-SP equipment must be completed in sufficient time to allow specifications to be drawn, bids solicited, contracts awarded, and work performed and accepted well in advance of actual installation. The time required for each stage of site preparation will differ for each activity. The main factor for ensuring a successful UADPS-SP conversion is the use of a control system which closely monitors the progress of site preparation and the other major milestone tasks.

5. Monitoring the Milestone Tasks

The previous sections of this chapter have identified several of the major milestone tasks which must be accomplished during a UADPS-SP conversion. This section recommends a technique to be used by the UADPS Coordinator to control and monitor the progress of this myriad of tasks. The technique also provides for some man-hour accounting of time spent preparing for implementation. This data should prove extremely valuable in justifying budget augmentation requests for overtime funds required to accommodate priority workload backlogged due to conversion efforts.

Critical Path Method (CPM) charts, Gantt charts, and Program Evaluation and Review Technique (PERT) charts all proved so cumbersome as to be essentially useless in monitoring the weekly progress of the conversion effort at NAS, Cecil Field. A milestone task chart format was finally agreed upon as the technique most effective in controlling and monitoring the mammoth implementation project. Initially the milestone task chart had to be typed periodically in order to reflect the latest status on projects. This method proved effective but inefficient. A computerized listing was then developed to control the project. This technique proved invaluable as a method to both control and monitor the UADPS-SP conversion. A short computer program was written, and a deck of IBM cards corresponding to each task and sub-task was produced. This method provided the flexibility to make a task change or update by simply repunching one IBM card.

Large numbers of listings could also be provided quickly by running several computer print runs on multi-copy paper.

Appendix A is a copy of the UADPS milestone task chart used by NAS, Cecil Field. Note that the project numbers tie together all the sub-tasks of a major milestone task. Note also that individual responsibility is assigned for each sub-task. The start dates and estimated completion dates were assigned after considering the criticalness of the task with respect to time sequencing. The workload of the individual responsible for completing the particular project also had to be considered in assigning these dates. The total estimated hours to complete the task and the recording of actual hours expended to date provided the data base for the man-hour accounting necessary to control work assignments, and make progress reports to top management and higher level commands. Also note in Appendix A that the computer program provided more than a simple updated listing of the milestone It also provided some analysis of the dates, and tasks. flagged those tasks which started late or were past their estimated completion dates.

Appendix A is not intended to be an exhaustive list of required tasks for all future UADPS-SP implementations. Rather, it is intended to provide guidance to prospective UADPS-SP customers on a method to control the preparations required for successful conversion of their local supply and accounting operations to UADPS-SP.

V. CONCLUSIONS

This thesis has attempted to provide guidance to prospective UADPS-SP customers on the preparations required for successful conversion of their local supply and accounting operations to one of the centrally-designed systems provided by FMSO. Preparedness of the activity is the critical factor in the success of the implementation. Only meticulous planning and diligent execution of the milestone tasks will insure a complete state of readiness.

Although the history of UADPS-SP and the discussion of each of the application programs was necessarily brief, that background information should prove valuable to a new project manager at a prospective UADPS-SP activity. The example economic analysis provided in Chapter Three can be used as a guideline by other activities preparing a feasibility study for conversion to the UADPS-SP system. The computerized milestone task chart provided in Appendix A can easily be modified by a prospective UADPS customer to aid in controlling and monitoring the conversion process.

APPENDIX A

COMPUTERIZED UADPS-SP MILESTONE TASK CHART

4217		UADPS/HAPS PROJECTS						AS OF	10 HAY 77
re33.	**** UPDATE & RETURN TO- 19C NLT16 MAY	PRI	PRI. ALT.	START	EST. COMPL. DATE	TOTAL EST HDURS	HOURS	EST. HOURS TO GO	CONFL
1.03)	ORGANIZATIONAL REALIGNHENT								
1.10)	DESTENATE UNDPS COORDINATOR	BOHANN		627.8	6282	2	7		U
1.110	DESIGNATE ASSISTANT COORDINATORS	BOHANN		6278	6282	2000	2000		v
1.233	ESTAB INPLEMENT COORDINATION CONN -ICC+	BOHANN		6278	6283	20	50		ů,
1.21)	DESIGNATE ICC NEMBERS	BOHANN		6278	6282	9	10		U
1.330	ESTABLISH MONITOR SYSTEM -FEEDBACK-	BOHANN	HARRELL	6054	6075	20	0.2	:	ပ
1.331	MAINTENANCE AND UPDATE OF HONITOR SYS	KLASE	ICC NEN	6075	7130	0300	0 300	1	
1.31)	DEFINE DETAILED INPLEMENTATION TASKS	BOHANN	LEIGH	6278	6333	0300	0320		ပ
1.323	ASSIGN RESPONSIBILITY TO DETAILED TASKS	BOHAN	LEIGH	6279	6303	0.0	0100	0000	ů,
1.40)	COMP POSITION REVIEW IN SUPPLY DEPT			*				,	
1.41)	PREPARE PROPOSED ORGANIZATIONAL CHART	TANNER	BOHANN	9609	6340	0125	0110	0000	v
	WITH FUNCTIONIL STATEMENTS	:	:	j	!				
1.42)	PREPARE PROPOSEO MANPONER LISTENG	TANNER	TERNILL	9609	7056	0100	9510	00 00	u
1.43)	APPROVE PROPOSEO ORGANIZATION/MP LIST	SINS		7056	1060	9	01	2000	3
1.40	APPROVE PROPOSEO DRGANIZATION/MP LIST	0x	PNBBRD	7060	1069	9100	0000	0000	:
1.453	APPROVE PROPOSED ORGANIZATION/MP LIST	00		1069	7070	1000		7	-LATE START
1.46)	PREPARE POS FJR NEW POSITIONS	TANNER	DIV-OFF	6126	7145	0100	0180	0700	
	IN ACCORDANCE MITH NANPOWER LISTING								
1.47)	CLASSIFY POSITION OF SCRIPTIONS	KARR		7075	7150	0110	0600	0030	
1.48)	PLAN PERSONNEL REALIGNNENT	SINS	TANNER	6160	7115	0900	0110		•
	IN ACCORDANCE MITH NEW STRUCTURE		*						
1.49)	EFFECT PERSONVEL REALIGNMENT -FUD DETAL	SINS	TANNER	7115	7140	0030	0100	5000	
16901	SUBMIT SF-525 TO CPO FOR NEW POS	SINS	TANNER	6194	7140	0000	0030	0000	
1.50)	FILL NEW POSIFIONS								
1.51)	ADVERTISE	HORHEAD		7080	7150	0000	0900	0000	
1.521	SELECT	SINS	01V-0FF	7110	7170	0000	0000	0015	
1-70)	DEVELOF JOINT OPERATION AGREEMENT	TERNILL	OPO JAK						

	2000	})
**** UPDATE & RETURN TO- 19C. NLTIG NAY	RESPONS PRI	RESPONSIBILITY PRI. ALT.	START	COMPL.	TOTAL EST HOURS	HOURS	EST. CONPL. HOURS CODE TO GO	7t.
OBTAIN SAMPLES OF AGREEMENT CONTENT	BOHANN	TERNILL	1 909	1609	30	30	ပ	
PREPARE ROUGH DRAFT	HARRELL	OPO JAX	6278	7066	0600	0038	S	
DBTAIN PRELIMINARY CONCURRENCE	SINS	OPO JAX	7055	7073	0010	0000	0000	:
FINAL APPROVAL BY APPROPRIATE OFFICIALS	SINS	DPD JAX	706 1	7082	0000	-	*LATE START	START
PREPARE POST-UADPS OFFICE FLOOR PLANS	GARVEY	TAMMER	6153	7121	0020	0052	S	
ESTABLISH/DOCUMENT CONTINGENCY NFC/	TERNILL	DPO JAX	7032	7082	50	0000		:
TRUCKING PLAN			1			i		
COMDUCT SYSTEM TRA INING		o de la companya de l	1					
PROVIDE DETAILED SYSTEM OCCUMENTATION	FMSD	BOHANN	5080	6209	004	004	ပ	
PROVIDE APPLICATION TRAINING PHASE I		•	1				J	
ORIENTATION	FHSO	BOHANN	0109	6043	625	625	٥	
CHANGE NOTICE	FHSD	NNAHCJ	6075	6209	200	044	3	
REON PROCESSIVE, CUSTONER INFO A.C	FHSO	BOHANN	6082	0609	1000	720		
PHYSICAL INVENTORY I	FHSO	BOHANN	1609	1609	001	290		
INV CONTROL. EXCESS PROCESSING D.M	FMSO	BOHANN	9609	6100	800	360	3	
MANAGEMENT INFORMATION H	FMSO	BOHANN	6103	2019	1000	009	J	
RECEIPT PROCESSING 8	FHSO	BOHANN	6110	1119	200	420	U	
PROVIDE ADP TAAINING							3	
NAVSUP COBOL	FHSO	HARRELL	5133	7115	320	320	3	
83500 ENVIRONMENT	FHSO	HARRELL	5154	5158	091	160	٥	
PROVIDE HAPS CATALOGING ASSISTANCE	FMSO	OPD JAX	6153	6162			3	
DP B1717 C080L TRAINING	HARRELL	BURZDC	7165	1111	240			
DP BITLT RPS TRA INING -CONVERSION	HARRELL	BURICEC	7038	7042	49	4800	0	
DP BITIT TRFD 3M SYSTEM TO COUAL	HARRELL	DCEANA	7157	7162	0	,		
DP BITIT OFR TRAINING	HARRELL	BURRDUG	7109	7112	144		*LATE START	START
DH THE JOB TRAINING AT MAS JAK	BOHANN	NETTLES	4219	6153	450	400	3	
ON THE JOB RE-TRAINING AT NAS JAX	KI ASE	NETTE F.	707.					ı



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1		USED	•	1400	0030	0015	0120			0072	0241		0058	0092		0073	0176		0000	0210		0000	0110		0012	9900			
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		COMPL. DATE	7 020	7035	7013	6350	7010			7105	7105		7105	7105		7126	7126		7105	7105		7105	7105		7105	7105		7105	7105
	*04.5	DATE	7017	7024	7010	6336	6350			7045	7045		7045	7045		7066	7066		7045	2045		7045	7045		7045	7045		7045	7045
	7070	PRI. ALT.	NETTLES	BOHANN	BOHANN		SCHAOE					The state of the s																	
UADPS/HAPS PROJECTS	9000000	PRI.	BOHANN	FMSO	FNSO	BOHANN	SINS	7000	HENDERS	HENDERS	HENDERS	BARHICK	BARHICK	BARNICK	FAILS	FAILS	FAILS	OLIFF	OLIFF	OLIFF	CHESTER	CHESTER	CHESTER	ORISCOL	ORISCOL	ORISCOL	BR HEAD	BR HEAD	BR HEAD
	4	TILE TO WELLE A RELIGIOUS TO THE TANK T	SCHEDULE RETRIINING WHERE REQUIRED	APPLICATION TRAINING PHASE II-SUPPLY	PRE-READINESS REVIEW -FMSD	DBTAIN REVIEW AGENDA	CECIL REVIEW PROGRESS	CONDUCT WORKING LEVEL TRAINING	STOCK REQUIREMENTS BRANCH	INSTRUCTOR HOURS	TRAINEE HOURS	STORAGE BRANCH	INSTRUCTOR HOURS	TRAINEE HOURS	RECEIPT CONTROL BRANCH	INSTRUCTOR HOURS	TRAINEE HOURS	CUSTOHER SERVICE BRANCH	INSTRUCTOR HOURS	TRAINEE HOURS	AVIATION SUPPORT DIVISION	INSTRUCTOR HOURS	TRAINEE HOURS	TRAFFIC BRANCH	INSTRUCTOR HOURS	TRAINEE HOURS	QUALITY ASSURINCE BRANCH	JNSTRUCTOR HOURS	TRAINEE HOURS
7129		FR5J.	111.2	105-2	2.60)	2.61)	(29.2	2-703	(11.5	2.711	2.712	(21.2)	2.721	2.722	2.73)	2.731	2.732	2.743	2.761	2.742	2.76)	2.761	2.762	2.77)	2.171	2.172	2.78)	197-2	2.782

7129		UADPS/HAPS	.:	1.				AS OF 10 HAY	F 77 14
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2.80)	CONDUCT TERMINAL OPERATOR TRAINING	FHSD	BURRDUG	7108	7112	00 30	0900	ű	
2.501	TRAINEE HOURS TERNINAL	GARVEY	HOLFF	7108	7112	0540	0595	3	1
2.892	INSTRUCTOR HOURS RENOTE	GARVEY	MARTIN	7118	7123	\$200		•LATE	LATE START
2.803	TRAINEE HOURS-RENOTE	GARVEY	HOLFF	7118	7123	0180		•LATE	LATE START
2.99)	CONDUCT DUTY SECTION TRAINING	CHESTER	rcpo						
106-2	INSTRUCTOR HOURS	CHESTER	LCPO	7045	7105	9	100		:
2.6.5	TRAINEE HOURS	CHESTER	LCPO	7045	7105	1200	0900		:
3.00)	FILE DEVELOPMENT								
3.10)	DUE FILE PURIFICATION AND LOAD								
3.11)	ASO FILE PURIFICATION	CHESTER		7 107	7126	0100		-LATE START	START
3.111	RECORD CLEANUP AND PIPELINE PROCESSING	DLIFF	GANTT	7045	7126	0150	0162	٥	
3.112	AS D RECORD CLEANUP	NEWBERG		1601	7126	0062	0 22 0	00400 C	
3.12)	VALIDATE DUES AGAINST S3C DUE FIELD	HENDERS		6173	6177	99	9500	J	
3.121	LIST DPEN ORDERS BY SEGHENTS EACH WEEK	FAILS		6173	6177		0010	J	
3.122	MANUALLY VALIDATE BY SEGMENTS EACH WEEK	HENDERS		6173	6177		0018	J	
3.123	CANCEL INVALID DRDERS	HENDERS	;	6173	6177			J	
3.126	HANDALLY VALIDATE CONTRACTZPURCHASE DUE	FAILS		7066	7091	9	0900		٠
3.125	SFOCK VALIDATION	LEHIS		7045	7115	00 32	0 0200	7000	ú
3-15)	MACHINE VALIDATE RC OPEN DROER FILE	HENDERS		7075	7082	24	4000		J
	MITH THE DUE FILE AND CDRRECT UNHAICHED						3.0		1
3.10	MACHINE VALIDITE DUE FILE MITH SBC AND	HENDERS	1	7075	7082	30	100		ú
-	CDRRECT UNMATCHED								
3.15)	WRITE SPECS TO REFORMAT QUES TO PHRCS	HENRIOU	HENDERS	6330	6341	0000	0700	J	
3.151	WRITE PROGRAM	AMBRDGI		7033	7031	4200	9200	3	
3.152	TEST PROGRAM	AMBRDGI	HENRIGU	7020	7031	2100	5100	J	ú
3-151	VOLUME TEST PROGRAM	AMBRDGI	HENRIOU	7020	7031	9010	2100	3	
	EXECUTION OF PROGRAM								

6211		UADPS/HAPS		ŧ.						۲ 2
	PROJ. POATE & RETURN TO- 19C NLTIS MAY TROJ.	PRI.	RESPONSIBILITY PRI. ALT.	START	COMPL. DATE	TOTAL EST HDURS	HOURS	EST. HOURS TO GO	COMPL	
	MANUALLY WORK UNHATCHED TURN OF DEMAND	HENDERS		7017	102		1000		u	
	MAMJALLY WORK OUPLICATE NIIN LISTING	HENDERS		7108	7110	10	2000		v	į
	FIRST MACHINE MATCH OF OHC/LOCATOR FILE	GRAVEY	LEIGH	7100	7101	01	2000		IJ.	
	MAMJALLY KORK UNHATCHED LISTING	HENDERS	BARNICK	7102	7120	0040	9500	1	3	ı
	SECOND MACHINE MATCH SBC/LOCATOR FILE	HENDERS	BARNICK	7108	7109	01	0010		U	
	HANUALLY WORK UNHATCHED LISTING	HENDERS	BARUICK	7109	7120	0010	0000		u	
	PROCESS CHANGE NOTICE CARDS FOR LAST	HENDERS		7124	7124	30	0010	-	u	
	TINE UNDER PRESENT SYSTEM									
	VERIFY PUNCHING ALIGNMENT SBC ON CARDS	MARRELL		\$012	7110	02	2000		:	:
	CORRECT DEFICENCIES	HENDERS		7112	7120	9	0031		u	
	HISR FILE ESTABLISHMENT								The state of the s	
	MRITE SPECS TO VALIDATE CURRENT SBC.OHC	GARVEY	HENDERS	6344	7031	35	0071		ü	
	LOCATOR CAROS. TECH CAROS MATCH LOCZOHC									
ĺ	HRITE PROGRAM VALID SEC 3305	GILBERT	GARVET	6364	7010	04	2500	0000	U	1
	TEST PROGRAM	GILBERT		7010	7011	•	0014		u	
	WOLJME TEST	61LBERT		7011	7012	•	1100		u	
	EXECUTION OF PROGRAM									
	MRITE PROGRAM TECH CARDS 3335	GILBERT		7015	7030		0019		u	
	TEST PROGRAM	GILBERT		7031	7032		1000		u	
	VOLUME TEST	GILBERT		7032	7033		1000		ပ	
	EXECUTION OF PROGRAM									
	WRITE PROGRAM OHC 3305	GILBERT	:	7015	7030		9900	3	u	1
	TEST PROGRAM	GILBERT		7031	7032		9000		U	
	VOLUME TEST	GILBERT		7032	7033		4000		ú	
	EXECUTION OF PROGRAM		Approximate the state of the st			į		1		
	MMITE PROGRAM LOGATOR CARDS 3395	GILBERT		7015	7030		0061		U	
	TEST PROGRAM	GILBERT		7031	7032		6000		u	



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	START	7032		7032	7032		9029		6306	1	6306		9029		7075	7080		7102	7027	7083	7125	7125	7125	7125	7125	i	7130	7130
	RESPONSIBILITY PRI.						MENDERS		HENDERS		BARNICK		HENDERS		HOLFE	GARVEY		TRAVIS	GARVEY	GARVEY	MENDERS	HENDERS	BARNICK	HENDERS	GARYEY		FHSO	FMSO
UADPS/HAPS PROJECTS	RESPON.	GILBERT		GILBERT	GILBERT		GARVEY		GARVEY		GARVEY		GARVEY		GARVEY	HOLFE		SPRADLE	DP D JAX	DPD SAX	AMBROGI	AMBROGI	AMBROGI	AMBROGI	GILBERT		GARVEY	GARVEY
	**** UPDATE & RETURN TO- 19C NLT16 HAY	FOLUME TEST	EXECUTION OF PROGRAM	WRITE PROGRAM LOC/DHC MATCH 3.305	TEST PROGRAM	EXECUTION OF PROGRAM	WRITE SPECS FOR TRANSFER OF DATA FROM	SBC TO UADPS LOAD TAPE	WRITE SPECS FOR TRANSFER OF DATA FROM	ON CARDS TO UNDPS LOAD CARDS	WRITE SPECS FOR TRANSFER OF DATA FROM	STOCK LOCATOR CAROS TO UADPS LOAD TAPE	WRITE SPECS FOR TRANSFER OF DATA FROM	TECH WORK DECK TO UADPS LOAD TIPE	MAINTAIN SPECS ANT TEST HSIR LOAD	WRITE SPECS FOR TRANS DATA NAC CARDS TO	LOAD TAPE	COMPLETE NAC	WRITE PROGRAMS TO MIKE UADP'S LOAD CARDS	VOLUME TEST PROGRAM	LIST SBC AND SEND TO JAK	LIST OHC AND SEND TO JAX	LIST STOCK LOCATOR CARDS AND SEND JAX	LIST TECH MORK DECK CARDS- SEND TO JAX	LIST NAC SBCZOH CAROS SEND TO JAX	POST CONVERSION INDICATIVE DATA LOAD	REQUEST E-38 RECON ASAP AFTER HSTR LOAD	DBTAIN HAZARODUS CODE FROM CHIL/LIRSH
71189	PR3J.	3.317		3.313	3.319		3.32)		3.325		3.33)		3.331	1	3.532	3.333		3-356	3.34)	3.35)	3.36)	3.37)	3.38)	3-39)	3-391	3.40)	3.41)	124-8

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PR0J.	POATE & RETURN TO- 19C NITLE HAY	PRI. ALI.	IBIL ITY	START	EST. CONPL. DATE	TOTAL EST HOURS	HOURS	EST. HOURS TO GO	CONFL
3.40	WRITE SUBSTITUTE ITEM DATA	HENDERS		7070	7120	0400	0010		ú
3.441	KEYPUNCH/VERIFY SUBSTITUTE ITEM DATA	AMBROGI	HENDERS	1017	7124	0000		•LATE	TE START
3.442	LIST AND SEND TO JAX FOR INPUT TO PROG	AMBRO GI		7125	7126	00 30			i
3.453	GET MSIR TRIAL BALANCE AFTER MSIR LUAD	GARVEY	OPD JAX	1126	7128	8 000			į
3.50)	MAME AND ADDRESS FILE LOAD	To 1000 to 100							
3.51)	WRITE LOAD CARD FOR EACH LOCAL CUSTONER	NOSNHOF	ORISCOL	1060	0602	0500	9100		ú
3.511	WRITE LOAD CARD FOR DUD CUSTOMERS			7112	71113	0015	0013		J
1.52)	VERIFY LOAD CARDS	JOHNSON	ORISCOL	7080	7090	0000	0013		U
3.53)	KEYPUNCH LOAD CAROS	GRONER	OLIFF	7090	7103	0000	0010		၁
3.531	KEYPUNCH 000 LOAD CAROS	GRONER	;	7113	71115	0010		• ٢٧	•LATE START
3.54)	FINAL REVISIONS AND DELIVERY TO JAX FOR	HOSHHOF		7124	7126	1000	0005		ن
	IMPUT TO CUA45								
3.55)	WRITE LOCAL SPECS FOR NSF	WOLFE	Н9 137	1060	7090	0120	7 2 0 0		S
3.551	BRITE PROGRAM	ZEIGLER		7090	7094	9200	0024		3
3.552	TEST PROGRAM	ZEIGLER	WOLFE	7095	7097	4000	0005	2000	ú
3.555	VOLUME TEST PROGRAM	ZEIGLER	MOLFE	7098	7098	8000	1000		J
	EXECUTION OF PROGRAM								a supplied to the control of the con
3.551	WRITE SPECS TO LOAD CAROS FOR FOOD ITEM	WOLFE	LETGH	7083	7090	5000	9000		J
3.555	WRITE PROGRAM	GILBERT	WOLFE	7091	7095	5000	0024		ü
3.556	TEST PROGRAM	GILBERT	KOLFE	7095	7096	5000	1000		J
3.557	VOLUME VEST	GILBERT	WOLFE	7096	1601	2000	1000		J
3.56)	WRITE MANUAL STK REPLEN SPEC	HOLFF	LEIGH	7094	9012	0100	6000	2000	J
3.57)	ARITE MECHANIZEO REPLEN SPEC	MOLFF	LEIGH	7094	7108	0025	0013	0000	ú
3.58)	WRITE CLAMP/RIN/BPA CARO LOAO SPEC	WOLFE	₩917 ч	7110	7115	6000	6000	Table of the same	3 :
3.501	WRITE PROGRAM	GILBERT		7123	7130	0024	0000		3
3.582	TEST PROGRAM	GILBERT	WOLFF				4000		U
3.588	VOLUME TEST	GIL BERT	HOLFF		-		*000		

7129		UADPS/HAPS PROJECTS	•		1 !			AS OF 10 HAY	72 AVH 0
	**** UPDATE & RETURN TO- 19C NLT16 HAY	RESPONS	RESPONSIBILITY	START	EST.	TOTAL	HOURS		COMPL.
PROJ.		PRI.	ALT.	DATE	COMPL. DATE	EST	USEO	HOURS TO GO	3000
3.60)	REQUISITION STATUS FILE LOAD		deliberation was present to the control of the control of the	1			and the second s	a approximate to	:
3.61)	GET LATEST STATUS ON DTO BYCOMPUTER : ND	FAILS		7087	1001	100	9600		ပ
	SEND FOLLOM-UP				!			1	
3-611	DIO FILE VALIDATION	LENIS	!	7035	7119	0100	0103	-	u
3.612	SVE FILE VALIDATION	CHESTER		7115	7119	0040		•LATE	TE START
3.62)	WRITE SPECS TO REPRODUCE OPEN ORDER	HORNHOF	HENRIOU	6330	7089	0070	2 2 0 0		U
	FILE INTO 20A AND ZAF CAROS								and a
3.621	WRITE PROGRAM	ANBROGI		7003	7096	0900	00 20		u
3-622	1EST PROGRAM	AMBROGI	JOHNSON	7020	7101	9200	0022		ú
3.628	YOLUME TEST	AMBROGI	JOHNSON	7025	7105	9100	9000	,	u
	EXECUTION OF PROGRAM								
3.621	REPRODUCE OPEN ONDER CARDS INTO ZOA &	AH BRO 61	MOSHHOL	7119	7125	0000	0000		J
The second secon	ZAF COS								
3.625	LIST 20A & ZAF CAROS & TAKE TO JAK FOR	AMBROGE	JOHNSON	7125	7126	1000			ပ
	INPUT TO LOAD RS FILE		!						
3.633	SELECT LATEST STATUS/REPRODUCE SEND ONE	AMBROGI	LEIGH	7125	7126	0000	5000	5000	•
	SEL 10 JAKZINPUT UAZ4								
3.64)	WRITE SPECS FOR TRANSFERING DATA IN	HENRIOU	FAILS	6348	6352	Ç	5000		U
	ISSUE DETAIL CARDS TO ZMZ CARDS								.)
1.641	HRITE PROGRAM	AMBROG1		7003	7070	0000	0000		ပ
3.642	TESI PROGRAM	AMBROGI	HENRIOU	7020	7070	0000	0400		u
3.645	VOLUME 1EST PROGRAM	AMBROGI	HENRIGU	7025	7070	9100	9100		J
	EXECUTION OF PROGRAM								
3.644	WALIDATE 155UE DETAIL CARD FILE	FAILS	STR3 1	9602	7119	0900	6400		J
3.645	REPRODUCE ISSUE DETAIL CARDS INTO 2HZ	HARRELL		7125	7126	0000			:
	AND SEND ZHZ TO JAK FOR THPUT 10 FUBGO					and the state of t			and the state of t
3-646	MSF RESEARCH	LEWIS		7035	7120 .	₹900	0137		u

7129		. PROJECTS	, :					AS 0F	10 HAY 77
P.RO J.	**************************************	RESPON	RESPONSIBILITY PRI. ALT.	START	EST. COMPL. DATE	TOTAL EST HOURS	HOURS USE 0	EST. HOURS TO GO	COMPL
3.647	UNHATCHED SUM	LEHIS		7035	2046	4400	4400		u
3.668	AFM RESERCH/PURFICATION	LENIS		9 902	7120	0900	0005		U
3.649	UNMATCHED PURIFICATION	LENIS		7066	7120	0000	6900		u
3.651	MRITE EAM SPECS TO CAPTURE 3M	LEIGH	HOSHHOS	0 902	7085	00 32	0012	0026	J
	STATUS FOR NOIS-AMP								
1.66)	WRITE DESK/KP PROCEDURES TO PRODUCE/	LEIGH	MENBERG	7036	1090	9200	0019		u
	COMPLETE CT60 CARDS								
3.661	MRITE DESK/KP PROCEDURES TO CAPTURE	LEIGH	NEMBERG	7036	7059	00 32	0034		ن
	MORS/AMP REFERRALS								
3.662	CODE 66 VALIDATION (3)	LENIS		7063	7070	0023	0023	0023	v
3.577	MHITE SPECS TO PRODUCE MSO LOAD CARDS	WOLFE	LEIGH	7052	7056	0053	0100		U
3.671	WRITE PROGRAM	GILBERT		7057	7070	9100	0000		J
3.672	TEST PROGRAM	GILBERT	HOLFE	7060	7070	2000	9000		J
3.673	VOLUME TEST	GILBERT	MOLFE	7061	7070	4000	0003		U
1	EXECUTION OF PROGRAM								
3.684	CONVERT PH FUEL PROGRAM	LEIGH	HARRELL	7132	7138	0014	9000	9000	
3.665	TEST PROGRAM	HARRELL	LETGH	7139	7140	2000		; {	1
3.686	CONVERT INTERDEPARTMENTAL FUEL PROGRAM	MOLFE	LE16H	7007	1602	9000	00100		u
3.693	WRITE SPECS TO LOAD ICAL TO MAIL	LEIGH J	JOHNSON	7101	7110	9200	0012		u
3.691	WRITE PROGRAM	GILBERT		1111	7119	0316		•	*LATE START
3-592	TEST PROGRAM	GILBERT	LEIGH	7120	7120	4000			-LATE START
3.698	VOLUME TEST	GILBERT	LETGH	7122	7123	2000	1	-	-LATE START
	EXECUTION OF PROGRAM								
3.793	MODIFY HORS VILIDATION SPECS TO ACCEPT	H9131		7060	71117	9100	9000	8 000	
	UADPS ODCUMENTATION								
3.731	MODIFY PROGRAM	GILBERT	LEIGH	7117	7119	0016		-	PLATE START

6217			4 A	UAOPS/HAPS PROJECTS	:		!			AS OF 10 MAY	F 77 AV
PRO J.	UPDATE & RETURN	TO- 19C NLT16 MAY		RESPONSIBILITY PRI. ALT.	IBILITY ALT.	START	EST. COMPL. DATE	TOTAL EST HOURS	HOURS	EST. CO HOURS CO	COMPL
3.705	VOLUME TEST		9	GILBERT	LEIGH	7117	7119	₹000	1	•LATE	-LATE STARE
	EXECUTION OF PROGRAM	GRAM									
3.60)	FNSO CONVERSION	AS SI STANCE	la.	FMSO							
3.651	CONVERSION COORD	INATION APPL A.C	-	JOHNSON	LEIGH	7122	7134	0000	0 0010	0030	
3.69.2	CONVERSION COORD	INATION APPL 0	3	NOLFE	LEIGH	7122	7134	0000	0100	0030	
3.635	CONVERSION COORD	INATION APPL BOHAU	I	HENRIOU	HOSHHOF	7122	7134	0000	0 0010	0030	
3.906	CONVERSION. COORDINATION	INATION APPL ISHOP	9	GARVEY	HOLFE	7122	7134	0000	0010	0030	
3.625	CONVERSION COORD	INATION APPL R		LEIGH	JOHNSON	7122	7134	0000	0 0010	0030	
3.61)	FMSO COORDINATOR	CONVERSION ASSISTANCE		FHSO		7115	2140			•LATE	START
3.62)	SUPPLY -P. I	CONVERSION ASSISTANCE		FHSO		7115	7131			•LATE	•LATE START
3.63)	SUPPLY - A. B.C.	CONVERSION ASSISTANCE		FHSO		7122	7134	The state of the s		•LATE	START
3.6(1)	SUPPLY -0. M	CONVERSION ASSISTANCE		FHSO		7124	7138				
3.65)	SUPPLY -H	CONVERSION ASSISTANCE		OSKJ		7124	7138				
3.651	POST UADPS PROBLEM SOLVING	EN SOLVING			-			-			
3.852	APPL ASC		1	SOHNSON	LE16H	7135	7183	0950			
3.855	APPL 0		3	WOLFE	H5137	7135	7183	0950			
3.851	APPL Botto	The second contract of		HENRIOU	JOHNSON	7135	7183	0990			
3.853	APPL IONOF		9	GARVEY	KOLFE	7135	7183	0990			
3.855	APPL R		,	LEIGH	JOHNSON	7135	7183	0950			
3.661	FINANCIAL TEFF	CONVERSION ASSISTANCE		FMSO		7129	7151				
3.67)	FINANCIAL -6	CONVERSION ASSISTANCE		FHSO		7136	7117				
3.803	ENVIRONMENT	CONVERSION ASSISTANCE	i	FNSO		7115	2140			PLATE	LATE START
3-992	ESTABLISH FILE L	ESTABLISM FILE LOAD CONTROL TEAMS TO BE		LEIGH		7061	7090	9100	8 000		u
	ON HAND TO CORRE	OM HAND TO CORRECT REJECTED DATA DURING	· ·								
	LIVE LOAD OF FILES	ES	ł								
1.971	PLAN & DOCUMENT	PLAN & GOCUMENT SCHEOULE FOR PRODUCTION		LEIGH	GILBERT	7006	7101	0000	0040		3
	AND DELIVERY 3F	FILE LOAD					•				

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SECTION STEM REQUIREMENTS		10- 111.E	RESPONS PRI.	ALT	START	COMPL. DATE	TOTAL EST HDURS	HDURS USEO	EST. HOURS TO GO	CONPL.
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DEFINE REGNES, FOR UA)P-SP PROGRAM HODS			HENRIQU		4219	2419	120	80		u
DEFINE REGNES,FOR UADP-SP PROCRAM NODS			GARVEY		4219	6142	120	9		ပ
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10CAL REQUISITION REFERRAL PROGRAM LEIGH HCLEOD 7003 7074 0100 0001		WRITE LOCAL PROGRAM SPECIFICATIONS								
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LEIGH			LEIGH		6337	7020	0000	0005		3
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WRITE HOW LOCAL UNIQUE LETGH 7165 7190 0100 APPLICATION B H U FELATEO HENRIGU 6300 7005 0100 0278 0060 APPLICATION B H U FELATEO JOHNSON TOTS 7005 7015 15 0020 APPLICATION I H P FELATEO GARVEY 7005 7705 7715 15 0020 REVIEW AND UPDATE SPECS A C RELATEO JOHNSON LEIGH 7003 7045 0075 0101 REVIEW AND UPDATE SPECS I H P RELATED HENRIQU 7003 7045 0040 0040 REVIEW AND UPDATE SPECS I H P RELATED GARVEY JUFE 7003 7045 0040 0040 REVIEW AND UPDATE SPECS I H P RELATED HAINTAIN SPEC AC JOHNSON LEIGH 7052 7273 0040 0040 MAINTAIN SPEC AC GARVEY LEIGH 7052 7273 0080 0000 0072			LEIGH		7130	7150	90			
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### UPDATE & RETURN 10- 190 NUT16 NAY RESPONSIBILITY STAFF SET. TOTAL ALT. ###################################	7129	A PRUJECIS BY							
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PURCHASE PROCEOURES CUSTOMER SERVICE PROCEOURES CUSTOMER SERVICE PROCEOURES APPLICATIONS I HP OEVELOP OFFLIME MA MAL INPUT TO 1114APP REMOTE TERMINAL OPER AND KP PROCEOURES GARVEY REMOTE TERMINAL OPER AND COLOUPS TANNER FROCURE PROCURE FROCURE FROCURE FROCURE FROCURE FROMS GARVEY FROCURE FROMS GARVEY FROMS GARVEY TANNER FOLO GARVEY TANNER FOLO GARVEY TANNER FOLO TANNER FOLO GARVEY TANNER FOLO GARVEY TANNER FOLO GARVEY TONO OBTAIN THORMS TANNER FOLO GARVEY TANNER FOLO GARVEY TONO TONO OBTAIN FROMS FROMS TRANER TONO T		WOLFF	L E I GH	7032	7059	00 00	9200		ü
CUSTONER SERVICE PROCEDURES CUSTONER SERVICE PROCEDURES CUSTONER SERVICE PROCEDURES OLIFF WOLFE 7060 7120 APPLICATIONS I M P GARVEY WOLFE 6130 7045 OEVELOP OFFLINE MANDAL INPUT TO 114-RPT OGANINS ENGLE 7091 7110 REWISE SUPPLYINST 1601-90-DUTY SECT OPS WEILGUS TER WIL LOSO 7110 OISTRIBUTE DESK LEWEL PROCEDURES TANNER 7060 7110 OISTRIBUTE DESK LEWEL PROCEDURES TANNER 6329 7060 PROCURE FRANKEO LOWG DDI343-1 FORMS ENGLE TANNER 6329 7060 PROCURE FRANKEO LOWG DDI343-1 FORMS CRANDEL ENGLE 6066 6122 OET REGNS OTHER SYSTEM A 105 GARVEY ENGLE 6305 7090 OBTAIN REVISE KEYPUNCH PROCEDURES APPL A-C JOHNSON 7095 7109	APPLICATIONS 8 H	HENRIOU	ì	6138	7074	0110	0 222		ပ
CUSTOMER SERVICE PROCEDURES APPLICATIONS I M P DEVELOR OFFLIME NA MALL INPUT TO 1114ARPT REVISE SUPPLYINST 1601.90-DUTY SECT OPS WEILGUS TER MILL LOBO 7110 DISTRIBUTE DESK LEVEL PROCEDURES TANNER TANNER TANNER FROCURE FROMS FROCURE		HENRIOU	KEEN	6300	7120	0270	0316		U
APPLICATIONS I MP DEVELOP OFFLIME MANDAL IMPUT TO 1144RPT DEAKINS ENGLE 7091 7110 REHOTE TERMINAL OPER AND KP PROCEDURES GARVEY WOLFE 7118 7124 REVISE SUPPLYINST 1601.90-DUTY SECT OPS WEILGUS TER WIL LOBO 7110 DISTRIBUTE DESK LEWEL PROCEDURES TANNER 7060 7129 DETERMINE DISTR LIST FOR PROCEDURS TANNER 6305 7032 PROCURE PROCURES PROCU	CUSTONER SERVICE	OLIFF	HOLFE	7060	7120	0000	0026		u
REMOTE TERMINAL OPER AND KP PROCEDURES REVISE SUPPLYINST 1601-90-DUTY SECT OPS DISTRIBUTE DESK LEVEL PROCEDURES OFTERNINE DISTRIBUTE DESK LEVEL PROCEDURES DET REMOTE TRANSPORTED LOWG DOIS43-1 FORMS DET REMOTE FRANKED LOWG DOIS43-1 FORMS RAPPLE KEYPUNCH PROCEDURES REVISE KEYPUNCH PROCEDURES REVISE KEYPUNCH PROCEDURES REVISE KEYPUNCH PROCEDURES REVISE KEYPUNCH PROCEDURES RETTE KEYPUNCH PROCEDURES		GARVEY	KOLFE	6138	7045	0120	0110		U
REVISE SUPPLYINAL OPER AND KP PROCEDURES GARVEY WOLFE 7118 7124 REVISE SUPPLYINST 1601.90-DUTY SECT OPS WEILGUS TER WIL LOBO 7110 OISTRIBUTE DESK LEWEL PROCEDURES TANNER 7060 7129 OETERHINE OISTR LIST FOR PROCEDURS TANNER 7060 7129 OET REGMS FOR STANDARO/LOCAL FORMS ENGLE TANNER 6305 7032 PROCURE PROCURE PROCEDURES PROCEDURES PROCEDURES PROCURE PROCEDURES PROCED	DEVELOP OFFLINE	DEAKINS	ENGLE	1607	7110	9345	9000		J
DETERMINE DISTRIBUTE DESK LEWEL PROCEDURES TANNER 7060 7129 DETERMINE DISTRIBUTE DESK LEWEL PROCEDURES TANNER 7060 7129 DETERMINE DISTR LIST FOR PROCEDURS TANNER 7040 7129 DET REGAS FOR STANDARD/LOCAL FORMS ENGLE TANNER 6329 7060 PROCURE FRANKED LOWG ODI343-1 FORMS CRANDEL ENGLE 6066 6122 PROCURE FRANKED LOWG ODI343-1 FORMS CRANDEL ENGLE 6305 7090 DET REGAS OTHER SYSTEM A 105 6ARVEY ENGLE 7003 7120 INVESTIGATE AND OBTAIN MICROFISCH EQUIP ENGLE 7003 7120 REVISE KEYPUNCH PROCEDURES APPL A-C JOHNSON 7095 7109	REMOTE TERMINAL	GARVEY	WOLFE	7118	7124	0900	00 00		s
OETERNINE DESK LEWEL PROCEDURES TANNER 7060 7129 OETERNINE DISTR LIST FOR PROCEDURS TANNER 7040 7129 OET REGNS FOR STANDARD/LOCAL FORMS ENGLE TANNER 6305 7032 PROCURE PROCEDURES PROCURE PROCEDURES PROCEDUR	REVISE SUPPLYINST 1601.90-DUTY SECT	WEILGUS	TER MIL	1080	7110	9		7*	*LATE START
DETERMINE DISTR LIST FOR PROCEDURS TANNER 7040 7129 DET REGNS FOR STANDARD/LOCAL FORMS ENGLE TANNER 6305 7032 PROCURE PROCURE PROCURE FRANKED LUNG DDI343-1 FORMS GARVEY ENGLE 6006 6122 DET REGNS DTHER SYSTEM A 105 DBTAIN INVESTIGATE AND DBTAIN HICROFISCH EQUIP ENGLE TANNER 6329 7120 INVESTIGATE AND DBTAIN HICROFISCH EQUIP ENGLE TANNER 7003 7120 REVISE KEYPUNCH PROCEDURES APPL A-C JOHNSON 7095 7109	OISTRIBUTE DESK	TANNER		7060	7129	9000	1900		٠
PROCURE PROCUCE PROCURE PROCUCE PROCUC	DETERMINE DISTR	TANNER		7040	7129	9100	0000		ü
PROCURE FRANKEO LOMG ODI343-1 FORMS CRANDEL ENGLE 6066 6122 DET REOMS OTHER SYSTEM A 105 OBTAIN INVESTIGATE AND OBTAIN MICROFISCH EQUIP REVISE KEYPUNCH PROCEOURES MOLFF LEIGH 7095 7109 ARITE KEYPUNCH PROCEOURES	DET REGNS FOR ST	ENGLE	TANNER	6305	7032	0024	0024		J
PROCURE FRANKEO LUMG ODI343-1 FORMS CRANDEL ENGLE 6066 6122 DET REGMS OTHER SYSTEM A 105 GARVEY ENGLE 6305 7090 DBTAIN INVESTIGATE AND OBTAIN HIGROFISCH EQUIP ENGLE ;ANNER 7003 7120 REVISE KEYPUNCH PROCEDURES ARTE KEYPUNCH PROCEDURES		ENGLE	TANNER	6329	7060	9 9 0 0	9000		٥
DET REOMS OTHER SYSTEM A 10S OBTAIN INVESTIGATE AND OBTAIN HICROFISCH EQUIP REVISE KEYPUNCH PROCEDURES BRITE KEYPUNCH PROCEDURES ADHNSON TOPS 7109	PROCURE FRANKED LUNG DDI343-1	CRANDEL	ENGLE	9909	6122	20	20		ů.
DBTAIN INVESTIGATE AND DBTAIN HICROFISCH EQUIP REVISE KEYPUNCH PROCEDURES WOLFF LEIGN 7095 7109 BRITE KEYPUNCH PROCEDURES APPL A=C JOHNSON 2095 7109	DET REGNS OTHER	GARVEY	ENGLE	6305	7090	0032	0015		ü
INVESTIGATE AND OBTAIN MICROFISCH EQUIP ENGLE JANNER 7003 7120 REVISE KEYPUNCH PROCEDURES MALFF LEIGH 7095 7109 MRITE KEYPUNCH PROCEDURES APPL A=C JOHNSON 7095 7109		ENGLE	TANNER	6359	7120	0016	0000		J
REVISE KEYPUNCH PROCEDURES APPL A=C JOHNSON 7095 7109	INVESTIGATE AND	ENGLE	. ANNER	7003	7120	9100	9200		3
FRITE KEYPUNCH PROCEDURES APPL A-C JOHNSON 7095 7199	REVISE KEYPUNCH	HOLFF	LE16H	7095	7109	0010	0100		3
	RRITE KEYPUNCH P	NO SNH OF		7095	7109	00 30	0000		J
4.782 KRITE KEYPUNCH PROCE DURES APPL B. M. U. HENRIGU 7095 7099 . 0030	KRITE KEYPUNCH P	HENRIOU		7095	7099 .		0027		ú

PROJ. TROJ. TITLE TITLE 4.765 WRITE KEVPUNCH PROCEDURES APPL 1949	701 M 701 M	21000	IBILITY						TO NO C
		PRI. ALT.	466	OATE	COMPL. OATE	EST HOURS	USEO	HOURS TO 60	COOE
COS NOTO MI ATMINA	EDURES APPL TOWOR	GARVEY	NOLFF	7095	7109	0900	0063		J
MAINIAIN UESA FAU	CEDURES APPL 0	MOLFF		7044	7180	0100	9200	0000	
4.791 MAINTAIN DESK PROCEDURES	DURES APPL A-C	JOHNSON	1	7084	7180	0010	0022	0075	
4.792 MAINTAIN DESK PROCEDURES	DURES APPL IONOP	GARVEY		7084	7180	0100	1000	2600	
4.795 HAINTAIN DESK PROCEDURES	DURES APPL BAHAU	HENRIOU		7007	7160	0100	0000	0000	
4.796 MAINTAIN ASD DESK PR	PR CC E D URE S	LEIGH	:	7084	7180	0010	00 20	0900	
4-795 MAINTAIN PURCHASE PA	PR OC ED URE S	HENRIOU.		7113	7180	0010	2100	0000	
4.52) CONDUCT TEST OF UADP	UA OP S-SP SYSTEM			7112	7125			7	LATE START
4.61) LOAD TEST HSIR FILE	:	HENDERS	GARVEY	7122	7125	9 000	0030		J
4.011 COORDINATE TESTING		JOHNS ON	LEIGH	7106	7125	0700	0000	0100	:
4. di? WRITE CUSTOMER SERVI	ERVICE TEST DATA	OLIFF		7103	7115	100	0014		ပ
4.82) INPUT FOL TEST TRANS	INPUT FOL TEST TRANSACTIONS VIA RENOTES								
4.821 ESTABLISH DUE		FAILS	HENRIOU	7112	7125	9200	2000		
4.822 LOAD STATUS		FAILS	HENRIOU	7122	7125	9200	2000		•
4-025 EMULATE RECEIPT INON	INOUIRY IN-PROCESS/STOR	FAILS	HENRIOU	7122	7125	6024	0000		
4.83) IMPUT REQUISITIONS 1	TO OO FOLLOWING								
4.831 ISSUE FROM STOCK		HENDERS	JOHNSON	7122	7125	8000	2000		
4.832 ENULATE ALL TIPES WA	WAREHOUSE REFUSALS	BARWICK	NOSNHOF	7122	7125	9100	2000		•
4.835 RECYCE SPOT INVENTORY	RY ON WAREHOUSE REF	OA SUP	GARVEY	7122	7125	8000		٠	-LATE START
4.834 ESTABLISH BACKORDER		HENDERS	JOHNSON	7122	7125	0000	2000		•
4.835 ACCOMPLISH REFERRAL		HENDERS	LEIGH	7122	7125	9000	2000		
4.836 LOAO SYSTEM STATUS ON REFERED ORDER	ON REFERED ORDER	FAILS	JOHNSON	7122	7125	0024		4	*LATE START
4.037 PROCESS FOLLOM-UP DA	ON REFERED ORDER	FAILS	JOHNSON	7122	7125	0024		•	-LATE START
4.855 INPUT 20- INQUIRY ON	ON REFERED ORDER	FAILS	NOSHHO	7122	7125	0024	1000		
4.837 INPUT ZAF TO COMPLET	LETE REFERED ORDER	FAILS	JOHNSON	7122	7125	0024		-	*LATE START
4-647 LOAD INDICATIVE DATA	A ON MSIR I.E.	HENDERS	GARVEY	7128	7125	9200	1000		•



DNS LINES
REMENTS TERMINAL TERMINAL

7129	91	UADPS/HAPS			1			AS DF 10 HAY	72 AVH 0
PR3J.	TITLE 19C NLILG HAY	RESPONS PRI.	RESPONSIBILITY PRI. ALT.	START	EST. COMPL. OATE	TOTAL EST HDURS	HOURS	EST. HOURS TO 60	CONPL.
6-10) COMPL FNSO OPER	RATING DATA QUESTIONNAIRE	TANNER	:	2106	9215	9	9	•	J
6-11) REVIEW FUNDING	STAFFINGS VOLUMESS ETC	TERNILL	TANNER	2106	5126	0,	0,		U
6.23) ECONONIC ANALYS	SIS FOR UAUPS/HAPS	BOHANN	DPO JAK	929	6 300	200	200		၁
6.30) FRSO PLANNING A	FMSO PLANNING ASSISTANCE VISIT	FMSD	TERNILL	5093	5095	9	•		J
7.00) COMPTROLLER FUNCTIONS E-F-G	HCTI DNS E-F-G								
7-13) PREPARE PROPUSE	ED DRG CHART WITH	90 8 0	SEABLOM	6153	0919	0010	0100		J
FUNCTIONAL STATEMENTS	TEME NT S								
7-11) PREPARE PROPOSE	ED MANPOWER LISTING	9000	SEABLOM	6153	6167	9000	9000		ပ
7.111 APPROVE ORG CHA	APPROVE DRG CHARITHPONER LISTING	SCHADE		6300	7113	8 000	9000		J
7.112 APPROVE ORG CHA	APPROVE ORG CHART/ IP CHER LISTING	OX.	MPBDARD	9589	7115	0900	0900		J
7-115 APPROVE DRG CHA	APPRDVE DRG CHART / HP ONER LISTING	8		7003	7117	0,	0000		ပ
7-114 PREPARE POS-WEN	A POS IAM MPLISTING	BROWN	2509	9989	7120	160	2690		J
7.115 CLASSIFY POSITI	CLASSIFY POSITION DE SCRIPTIONS	KARR		7110	7120	3	9000		:
7-116 PLAN PERSONNEL	REA LI GNNE NT	SCHADE	BROWN	7060	7126	120	0024		•
7-117 EFFECT PERSONNEL REALIGNMENT	EL REALIGNMENT	SCHADE	BROWN	7110	7126	120	9000		:
7.113 FILL NEW POSITI	FILL NEW POSITIONS, IF APPLICABLE	SCHADE	NOREHED	7125	1126	9100			:
7.119 SELECT PERSONNE	EL. IF REQUIRED	SCHADE	BROWN	7126	7127	8000			•
7.23) PROVIDE PHASE I	I TRAINING EVF	FMSD	BDHANDN	6116	6121	9009	9 4 4	0000	ပ
7.201 PROVIDE PHASE I	I TRAINING G	FMSO	BOHANDN	4219	6128	0 7 7	300	0000	၁
7.21) ON THE JOB TRAINING EVE	INING EVF AT JAX	BROWN	9809	6153	6182	0000	0,4		၁
7.211 ON THE JOB TRAINING G	INING G AT JAX	BRDWN	2509	6153	2919	9500	26		3
7.22) PROVIDE PHASE I	II TRAINING EVF	FNSO	2509	7023	7036	0020	0158		3
7.221 PROVIDE PHASE I	II TRAINING G	FMSD	605C	7030	7043	0090	0090		၁
7.23) CONDUCT MORKING	S LEVEL TRAINING EFF/G	BROWN	SC	1001	7148	4 80	0457		
7.23) CONDUCT WORKING	S LEVEL TRAINING EFF/6	BROWN	2509	1002	7148	480	0457		
7.50) FILE DEVELOPHEN	FILE DEVELOPMENT FOR CONY. PROCEDURES		605C		0.00				
T-331 FINANCIAL INV C	THE FICE FILE	9809	HENSON	707	7110 .	0030	9200		၁

7129		UADPS/HAPS		f				AS 0F 1	AS OF 10 HAY 77
FR0J.	PROJ UPDATE & RETURN TO- 19C NLT16 HAY	RESPONSIBILITY PRI- ALI-	ALT.	START	EST. COMPL. DATE	TOTAL EST Hours	HOURS	EST. HOURS TO GO	CONFL.
7.532	FUND CODE FILE TO A 06 LOCAL FC	HENSON	2 502	7080	1111	0900	0052		J
7.535	UNHATCHED DSO SUN/ REC	2509	HENSON	7081	7112	91	8000		v
2-305	UNFUNDED ACCTS REC LEDGER FILES	28.09	SHETZER	7383	71114	₽ B	100		J
7.537	ODCUMENT CONTROL FILE	2509	SHETZER	7084	7115	04	6031		J
7.538	REIMBURSABLE MORK ORDER FILE	2509	SHETZER	7085	7116	04	0039		v
7.509	GENERAL LEDGER FILE	900 C	SHETZER	7086	71117	4400	7700		J
7.31)	OB FUND STATUS FILE	2809	SHETZER	7807	7118	90	1500		ú
7.311	TITLE TABLE	2509	SHETZER	7086	7119	0900	₹900		٠
7.512	JOB ORDER REFERENCE FILE	25 09	LANBERT	7107	7120	0300	6247		ပ
7.315	MAIL ADDRESS REFERENCE FILE	2809	LANBERT	7090	7121	0000	0053		ú
7.516	LABOR TABLE FILE LBR DIST	2509	LAMBERT	7091	7122	90	0024		
7.315	JOB COST FILE	2509	LANBERT	7392	7123	0540	6900		J
7.315	BUDGET FILE	2509	LANBERT	7093	7124	90	0038		J
7.517	MASTER BILLING CROSS REFERENCE ZHZ	LEIGH	2509	7094	7125	04	0034		ပ
7.515	ORAFF REQUIRES 60/83 INPUT SMEETS	2509		4129	6244	8 4 00	8400		ပ
7.319	CONY ESTAB MIL AUTH FILE	2509	SHETZER	7122	7128	0032	0000		ü
1.52)	CONY ESTAB HOUSING HOR DATA FILE	2505	LAMBERT	7122	7124	8000	5000		ပ
7.321	CONV JOB DRDER DATA IN ACTIVE FILE	2509	SHETZER	7035	7038	2100	2100		J
7.351	OP-7331 FIC LEGGER FILE	AHBRDGI	2809	7062	7151	01	0010		S
7.552	09-7332 EST FUND CODE FILE	AMBROGI	605 C	7062	7151	2	2		ပ
7.355	OP-7303 CONVERT UNMAT DSO SUM/REC FILE	AMBRDGI	2502	7062	7151	10	0100		ပ
7.151	OP-7304 CONVERT NS FUND LEDGER FILE	AMBROGI	9 S O S	7062	7151	0000	0200		ú
7.355	OP-7305 CONVERT UNFUNDED RCY LEDG FILE	AHBROGI	2 S C	7662	7151	2	2		ü
7.357	OP-7337 OCCUMENT CONTROL FILE	AMBROGI	±15 C	2 902	7151	0030	0030		3
7.353	OP-7398 REIMBURSABLE NO FILE	AMBROGI	2 SO3	2901	7151	2	2		J
7-559	OP-7339 CONVERT GEN LEDGER FILE	AMBROGI	60SC	7062	7151	2	2		ပ
7.363	DP-7310 CONVERT DB FUNDS STATUS FILE	ANBROGI	6 05 C	7062	7151	2	~		ú

F 25 YA	IPL -	J					,	11				٥	S	u	ا	u	ú		ú						ນ	4.		
AS OF 10 HAY	EST. COMPL HOURS CODE TO GO		0				,						J			J	J	00	0000	J	Township to the company of the compa	J	3	2	•			
	HOURS	2	10	~	~	2	0010	2000	2000		91	0000	9000	0207	9800	9200	0038	8700	2	0.000		0010	0014	9000	8 000	0035	0038	
	TOTAL EST HOURS	~	10	~	8	2	10	2000	2000		10	9000	9000	0220	00 36	9200	00 38	9700	2	80		0072	00 80	9600	0108	96 00	0000	
	EST. COMPL. OATE	7151	7151	7151	7151	7151	7151	1212	7151		6213	6213	6213	7098	6222	6222	6222	6222	2409	7125		7091	7092	7093	7094	7 082	7086	•
1	START	7062	7012	7062	7062	7062	7062	7062	7062		6183	6163	6183	1002	6153	6153	6153	6153	2409	7115		707 3	7074	707 5	7076	707	7075	
:	ALT	2809	60s c	2509	505 C	60s C	60s C	2505	605 C		HENSON	SHETZER	LAMBERT	•	HENSON	HENSON	SHETZER	LAMBERT	2505	G 0 S C					1		BROWN	
UAOPS/NAPS	RESPONSIBILITY PRI. ALT.	AMBROGI	AMBROGI	AMBROGI	AMBROGI	AHBROGI	AMBROGI	AMBROGI	AMBROGI	2809	2809	60SC	905C	2809	2509	28 09	90 S C	2505	JOHNSON	LEIGH	505C	25 09	2809	GD S C	2809	2509	HODEES	60 S C
	OPPATE & RETURN TO- 19C MLT16 HAY	DP-7311 CONVERT TITLE TABLE	OP-7312 CONVERT JO REFERENCE FILE	OF-7313 CONVERT MAIL ADDRESS REF FILE	OP-7314 CONVERT LABOR TABLE FILE	OP-7315 CONVERT JOB COST FILE	0P-7316 CONVERT BUGGET FILE	DP-7319 CONVERT (ESTABINIL AUTH FILE	OP-7320 CONVERT (ESTAB) HOUSING HO FILE	SELECT UAOPS PROGRAHS TO BE USED	SELECT UAOPS PROGRAHS TO BE USED E/F	SELECT UADPS PROGRAMS TO BE USEDG/COST	SELECT UADPS PROGRAMS TO BE USEDG/APPN	SELECT JAX UNIQUES TO BE USED	WRITE FMSO PROG SPECS E	WRITE FMSO PRIG SPECS F	WRITE FMSO PROG SPECS G/COST	MRITE FMSO PRJG SPECS GLAPPN	ODCUMENT TO STEELLITE K RETAIN G	WRITE PROCEDURES FOR STATION REQUS/HIIS	PREPARE SORT/INFERPRET DOCUMENTATION	SORIZINI DOCU4ENI SERIES E	SORIZINT DOCUMENT SERIES F	SORFIENT DOCUMENT SERIES G COST	SORT/INT DOCUMENT SERIES 6 APPN	PROVIDE LOGAL KP/K V INPUT	UPDATE STA JOS DROER BODK	DEVELOP DESK LEVEL PROCEDURES
711.9	PRIJ.	7.361	7.362	7.365	7.366	7.365	7.366	7.369	7.37)	7.603	109-7	7.632	7.438	7.636	7.03	7.406	7.63.7	7.438	7.03	7.41)	7.42)	7.621	7.422	7.628	7-424	7.425	7.626	7.53)

7129		UADPS/HAPS PRDJECTS **		÷.				AS OF	10 HAY 77
FR0J.	***** UPDATE & RETURN TO* 19C NLTIG HAY	RESPONS PRI.	RESPONSIBILITY PRI. ALT.	START	EST. COMPL. DATE	TOTAL EST Hours	HOURS	EST. HOURS TO GO	COMPL.
7-591	DEVELOP DESK LEVEL PROCEDURES E	HENSON	605 C	6163	7074	2900	6500	0000	ပ
7.532	DEVELOP DESK LEVEL PROCEDURES F	HENSON	60SC	6163	7074	2900	2900	0000	ü
7.535	DEVELOP DESK LEVEL PROCEDURES G COST	LAMBERT	2509	6183	7074	9500	0000	00 00	ပ
1.504	DEVELOP DESK LEVEL PROCEDURES & APPN	SHET ZER	505C	6163	7074	0054	1500	0000	u
7.535	40RD PROC TYPE DESK LEY PROC-ALL	CAMP		7053	7066	0114	0114		U
7.603	CONVERSION ASSISTANCE	FHSO	9000						
1.63.7	CONVERSION ASSISTANCE E	FMSO	HENSON	7129	7141	520			
7.632	CONVERSION ASSISTANCE F	FMSO	HENSON	7129	7141	520			
7.635	CUNVERSION ASSISTANCE 6 COST	FMSD	LAMBERT	7136	7147	675			
7.601	CONVERSION ASSISTANCE G APPN	FMSD	SMETZER	7136	7147	67.5			
7.70)	PROVIDE PCC/SCA	9809							
7.731	PROVIDE PCC/SCA E	98 09	HENSON	7079	7091	18	16		u
7.732	PROVIDE PCC/SCA F	60 S C	HENSON	8 202	7091	18	16		ပ
7.705	PROVIDE PCC/SCA G COST	60 SC	LAMBERT	6 202	1601	91	16		ŭ
1.134	PROVIDE PCC/SCA G APPN	9809	SHETZER	6 202	1001	18	16		ပ
7.71)	DEVELOP PROJUCTION CTL ROMES E/F/G	2809	BROWN	1602	7120	160	8700		s
7.833	COMPLETE LOAD DATA EXTRACT/PROG/PROCED	2509							
7.631	COMPLETE LOAD DATA EXTRST/PROG/PROCED E	00 SC	HENSON	7121	7128	0	0000		:
7-832	COMPLETE LDAD DATA EXTRCT/PROG/PROCED F	2509	HENSON	7121	7139	04	0100		
7.625	COMPLETE LOAD DATA EXTRACT/PROG/PROCED	2509	LAMBERT	7121	7140	0120	0030		
	6 C0ST		į						
1.831	COMPLETE LOAD DATA EXTRACT/PROG/PROCED	2509	SHETZER	7121	7140	9900	0000		
	X d d v								
1.933	FILE LOAD	00 S C	RRELL	1	!			ž	
7.901	FILE LOAD E	2809	HARRELL	7129	7130	16	1		
7,922	FILE LOAD F	00SC	HARRELL	7140	7141	16			
7.935	FILE LOAD 6 COST	60 SC	HARRELL	1111	7142 .	16			

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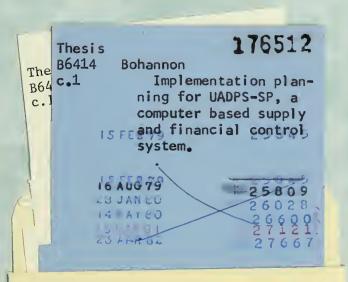
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